



**Maple Ridge Elementary School Council**  
**Meeting Minutes November 8, 2016**

**6:35 – 8:25pm**

**Attendees:** Natalie Makara, Nicole Guertin-Colverson, Cynthia Allen, Barbara MacIntyre, Tracy Murdoch, Rosita McLaughlin, Shealee free, Robin Januska, Michelin Lalonde, Tom west, Crystal Matheson, Kerry Harris, Kristi LeBlanc and Jennifer Tracey

**Meeting called to Order** – 6:35pm by Cynthia Allen

**October minutes** – are approved by Robin and Tracy

**Dance-a-thon** – Tracy

- The dance a thon as a whole was \$6041.00 in revenue, this means that in the last 6 months there has been over \$18,000.00 raised. Thank you to all who worked hard to bring this all together, it was a lot of planning and it went over well.
- Some feedback has come in about the timing of the dance-a-thon, that there is a lot of money coming into the school for milk, pizza, sports etc..., we think that Feb/March would be a better time of year next year.
- What could we do to inspire the older grades to get more involved and donate? The younger classes really participate well and we will learn from that.
- We will also post and house recommendations and documents in our school council gmail site, we will work with Rosita to collect that information. We will make a depository of Council documents.
- Next time around, we have to be specific as to what the funds raised will be going towards.
- Next year we will also pre-order the glow bracelets for the 1<sup>st</sup> group that is in the dance. This is really for the Kindergarten kids – they need help with putting them on as well as the money can be collected the day before.
- We will also contact different schools to see what the best practice for money collection is. This is not as easy from an organizational stand point and took a lot of time to organize.
- A lot of great feedback from the music and the requests that came in advance. In addition, the dance instructors were also very helpful and well received
- We will also work with Rosita to send a close out email, we will need to identify the exact place that the money will be going first. An email will be sent to parents once the divisions have identified what will be purchased with the funds.

**Principal Report** – Nicole Guertin-Colverson

- SLP – school learning plan
  - A hyper focus on Math, specifically around mindset, is a theme for the year. This was a theme that was discussed last meeting. The thought behind that is if we can change the mindset of the children as it relates to math, they will be more open to learning and enjoy it more. The Boards goal is around Math and wellness, this will tie in nicely

- We will be launching math buddies (younger- older grades) partner together, booster groups and the SLT will be putting together problems of the month and post them within the hallways where students can work together in the hallways.
- There will also be a letter going home, with specific suggestions as to how parents can support the growth in Math.
- We are also going to be doing Scientist in the School. This will be focused on math for kid's grades 2-8.
- There are also video's on mind-set and some of these will be sent home throughout the year.
- Garden work
  - All of the picnic tables are in and have been installed. The buddy benches were also installed today. The idea is to have older kids within the school to get involved and get the kids who are feeling like they need a bit of extra friends.
- Stage Curtain
  - It is approved and the school will be getting the curtains for the stage replaced and paid for by the OCDSB. All of the measurements have been done and they will be ordered shortly after.

#### **Cynthia Allen – Chair report**

- OCASC meeting-This Saturday November 19<sup>th</sup>, 2016 8:30am-1:00pm \_Cynthia to add
- November 24<sup>th</sup>, 2016 there is a family math evening at the school to be facilitated by Jump 2 Math. There will be a note going out to the parents within the school. There will be a sign up list between 6-8pm.

#### **Wish list-**

- Scientist in the School for all grades 2-8 students. This will cost ~\$3500.00, there will be a total of 17 classes participating. This was already approved last month during council.
- New flash cards - 10 sets of addition and 10 sets of subtraction. They will need a total of 20 packs for each of the 9 primary classes. There will be 180 sets of cards purchased for a cost of up to \$300.00 in total.
- Council will be giving a **total** of \$10,000. Approximately \$4000 for the SiS and the math flash cards. The remaining \$6000 will be used to purchase electronics/technology and other supplies. Each division will be allotted funds based on the number of students per division. We will share what was purchased in a letter going home about the dance-a-thon and what the proceeds were used for. Council vote was unanimous – All in favor.

#### **Financial Report** – Will Dykstra

Not present for the meeting today. Review of the actuals.

November 8<sup>th</sup>/2016 meeting minutes approved by MRES council:

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Executive Signature

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Date

## Appendix 1.

### Maple Ridge - Parent Council Income Statement & Fund Reconciliation (as of November 8, 2016)

	Jul '16 - Jun 17	Jul '15 - Jun 16
<b>Income</b>		
<b>Lunch Programs</b>		
Revenue	10,671	24,262
Expense	-6,127	-13,929
<b>Total Lunch Programs</b>	<b>4,544</b>	<b>10,333</b>
<b>Dance-A-Thon</b>		
Revenue	5,850	12,698
Expense	-259	-522
<b>Total Dance-A-Thon</b>	<b>5,591</b>	<b>12,176</b>
<b>Family Fun Day</b>		
Revenue	0	7,376
Expense	0	-3,595
<b>Total Family Fun Day</b>	<b>0</b>	<b>3,781</b>
<b>Entertainment Book</b>		
Revenue	0	3,240
Expense	0	-2,182
<b>Total Entertainment Book</b>	<b>0</b>	<b>1,058</b>
<b>Movie Night</b>		
Revenue	0	0
Expense	0	0
<b>Total Movie Night</b>	<b>0</b>	<b>0</b>
<b>Other</b>		
Grants	1,500	4,000
Other revenue	0	643
Other expense	0	-203
<b>Total Other</b>	<b>1,500</b>	<b>4,440</b>
<b>Total Income</b>	<b>11,635</b>	<b>31,788</b>
<b>Expense</b>		
Donations, sponsor	0	1,500
Interest, bank charges	10	256
Miscellaneous	35	455
School - activities	339	2,689
School - books & equipment	0	14,838
School - greening	0	0
<b>Total Expense</b>	<b>384</b>	<b>19,738</b>
<b>Net Income</b>	<b>11,251</b>	<b>12,050</b>
<b>Available funds, beginning of year</b>	<b>15,872</b>	<b>3,822</b>
<b>Available funds, end of year</b>	<b>27,123</b>	<b>15,872</b>
<b>Reconciliation</b>		
Balance per bank	55,903	52,822
Balance per PayPal	186	2,015
Outstanding deposits	3,807	3,260
Outstanding cheques	(231)	(6,278)
Commitment (School Yard)	(27,508)	(27,603)
Commitment (Activities/Equipment)	(934)	(8,344)
Future payments (hot lunch, etc)	(4,100)	0
<b>Available funds, end of year</b>	<b>27,123</b>	<b>15,872</b>