



**Maple Ridge Elementary School Council**  
**Meeting Minutes June 20, 2017**

**6:35 –7:33pm**

**Attendees:**

**Regrets:** Wil Dykstra, Kristy LeBlanc, and Rosita McLaughlin, Jennifer Tracy

**Meeting called to Order** – 6:35pm by Cynthia Allen

**May minutes** – are approved by Cynthia Allen and Robin Januska

**Principal Report** –

- There is a purchase order and it appears as though there is a slight overspending for the year. This of course may be corrected as the Board will be now covering the OT budget as of 2017-2018 school year.
- The class sizes are completed and all organization of the classes is done. Enrollment numbers are stable. There is only one portable being used next year as a classroom, the other two stay in place. There is a transition to our new school principal in July.

**Financial Report** – Wil Dykstra (appendix 1)

- This years end of year financials are in we are at ~5 / 7k going into next year
- Council had previously voted to use FFD profits to make a donation to help with the local victims of the spring flood to a maximum of \$1500. Family Fun day profits were about \$900.00. Therefore a donation to The Red Cross of \$900 will be made.
- We will be adjusting the tables and there is about \$200.00
- Jennifer Tracey will be asked to complete the financial review over the summer.

**Communications-**

- The raffles have been done and Rosita will send out the winners in the communications. Rosita will draft the June Council Corner.

**Family Fun day-**

- It was a success and there was good feedback given. There is an idea of doing cheese only
- The idea of a cake walk for future as it was taken very well, it made some money and it would be good to do this again. We recommend an adult in the cake walk next year for this event – at least one or two adults are needed in this area.
- There is a list of grade 8's that we will be asking for next year looking for Volunteer hours next year. Cynthia to send the letter to the principal asking if grade 8 students wish to join the alumni list.
- We will be looking at Menchies for next year. They have also worked with Circle Delights before.

- Little Tumblers as it is managed by them and have their own insurance. This is something they do in our Board already, we don't get charged and it could lessen the lines.
- We will be booking for the Thursday June 7<sup>th</sup> before the PD in June for next year.
- The book fair did well with an overall raising of ~\$5000.00

**Wish list**

- There is a request from the grade 7's to financially support Scientists in the Schools workshops. It is 190\$ per class and there are 3 grade 7 classes. Total of \$570.00 – this was approved and voted and motioned for approval from Barbara
- Tam Bags – Shealee and /or Michelle Belanger will purchase and Council has allotted 400\$.

**Round Table**

Council would like to thank Nicole Guertin-Colverson for her years of dedication and support to both the students and the Council. It has been an exciting 5 years. Council presented Mme Colverson with a memento, gift cards from Golf Land. To mark the occasion, Council purchased 9 books for the Maple Ridge library and dedicated them to her. Book titles were chosen by Maple Ridge staff, topics including social justice, fairness, empathy and bullying.

June 20/2017 meeting minutes approved by MRES council:

*Cynthia Allen*

September 19, 2017

\_\_\_\_\_  
Executive Signature

\_\_\_\_\_  
Date

Appendix 1. Financial summary (Wil Dykstra)  
**Maple Ridge - Parent Council**  
**Income Statement & Fund Reconciliation**  
(as of June 20, 2017)

	Jul '16 - Jun 17	Jul '15 - Jun 16
<b>Income</b>		
<b>Lunch Programs</b>		
Revenue	22,857	24,262
Expense	-13,282	-13,929
<b>Total Lunch Programs</b>	<b>9,575</b>	<b>10,333</b>
<b>Dance-A-Thon</b>		
Revenue	6,133	12,698
Expense	-620	-522
<b>Total Dance-A-Thon</b>	<b>5,513</b>	<b>12,176</b>
<b>Family Fun Day</b>		
Revenue	5,293	7,376
Expense	-4,266	-3,595
<b>Total Family Fun Day</b>	<b>1,027</b>	<b>3,781</b>
<b>Other</b>		
Grants	2,178	4,000
Other revenue	184	643
Other expense	0	-203
<b>Total Other</b>	<b>2,362</b>	<b>4,440</b>
<b>Entertainment Book</b>		
Revenue	0	3,240
Expense	0	-2,182
<b>Total Entertainment Book</b>	<b>0</b>	<b>1,058</b>
<b>Movie Night</b>		
Revenue	0	0
Expense	0	0
<b>Total Movie Night</b>	<b>0</b>	<b>0</b>
<b>Total Income</b>	<b>18,477</b>	<b>31,788</b>
<b>Expense</b>		
Donations, sponsor	900	1,500
Interest, bank charges	28	256
Miscellaneous	135	455
School - activities	5,524	2,689
School - books & equipment	19,593	14,838
School - greening	0	0
<b>Total Expense</b>	<b>26,180</b>	<b>19,738</b>
<b>Net Income</b>	<b>-7,703</b>	<b>12,050</b>
<b>Available funds, beginning of year</b>	<b>15,872</b>	<b>3,822</b>
<b>Available funds, end of year</b>	<b>8,169</b>	<b>15,872</b>
<b>Reconciliation</b>		
Balance per bank	31,050	52,822
Balance per PayPal	100	2,015
Outstanding deposits	4,134	3,260
Outstanding cheques	(21,758)	(6,278)
<b>Commitments</b>		
School Yard	(5,357)	(27,603)
Hot lunch	0	0
Technology	0	(8,344)
	0	
<b>Available funds, end of year</b>	<b>8,169</b>	<b>15,872</b>