



**Maple Ridge Elementary School Council**  
**Meeting Minutes May 9th, 2017**

**6:35 – 7:33pm**

**Attendees:** Natalie Makara, Nicole Guertin-Colverson, Cynthia Allen, Tracy Murdoch, Shealee Free, Micheline Lalonde, Crystall Matheson, Elitza Palazov, Robin Januska, Barbara MacIntyre, Dave May.

Regrets: Wil Dykstra, Tom West, Jennifer Tracey, Kristi Leblanc, Rosita McLaughlin

**Meeting called to Order** – 6:35pm by Cynthia Allen

**April minutes** – Motion for approval Cynthia Allen, Seconded- Robin Januska- Approved

**Motion carried - Electronic Vote Results** – Two electronic votes were conducted between the April Council meeting on April 11/2017 and the May 9/ 2017 meeting.

Motion carried to fund the purchase of 20 eight foot long tables to a maximum of \$1810.

Motion carried to fund the purchase of gym equipment at \$4136.93.

**Principal Report** – Nicole Guertin-Colverson

- The yoga mats that Council voted to support the purchase of, are now on site and they are housed in the library. These will be used in multiple locations in the school as they are on a rack with wheels. They will be kept in the library and not the gym.
- Our School Survey (formerly Tell Them From Me) – Every student from grades 4-8 were encouraged to participate in the survey. Mrs. Smyth was given time to explain the survey to the students and get them set up in the computer lab to complete it. It is a survey that is about culture, support and other times that are surround around engagement.
- There are about 25 students in grade 8 that have been asked to help with family fun day. Cynthia will forward the permission form to Nicole Guertin-Colverson. The permission form must be signed by the grade 8 students' parents if they wish to help at the event.
- Marianne Harvey will be the Maple Ridge principal next year. She has a vast amount of experience. She has worked at both the school level and at the Board level. For the past two years Mme Harvey has been in China working at various schools.

**Co-Chair report (Cynthia Allen)**

- Family fun day – Menchie's frozen yogurt has contacted the school. They are interested in attending our FFD. For this year we will wait on this look at it for next year. We also have Circus Delights and there may be a clause that we cannot have another vendor on site. Robin will call the vendor and decline the service for this year. We only have 26 parent volunteers so far for FFD. We need more. More communications will be sent via email.

- The FFD Prep evening – is to be June 5<sup>th</sup> 2017 at 6:00pm in the library.
- Pre-order ticket sales will start mid-May and end on Friday, June 2<sup>nd</sup>. Pre-order packages will be assembled during the prep-evening.
- Last year, Maple Ridge made a donation to the Red Cross to aid those affected by the wild fires in Fort McMurry, Alberta. This year, with the flooding in the Cumberland/Clarence Creek and Rockland areas, Council would like to give a donation to help our 'neighbours'. Council voted to donate the same amount, \$1500 to one of the flood relief efforts. We will donate profits from Family Fun Day. If we do not make \$1500 at FFD, the remaining funds will come from the weekly pizza sales. This information will be added to the letter home to parents for the FFD as well as be communicated in the emails out to parents. The grade 8 students will be asked to make posters and have a jar available at the ticket sales table to collect extra donations at the FFD.
- Ideas for the PRO grant application have been developed. Cynthia Allen and Rosita McLaughlin will work on writing up the grant proposal and submitting it before the deadline. Council will be proposing evening workshops for both parents and students to deal with anxiety in students, promoting emotional resilience, methods and techniques to relieve stress. *MindMasters 2* is a series of workshops run in conjunctions with CHEO. *Friends for Life* is another program run by Ottawa Public Health. The grant will be written focusing on these two programs.

### **OCASC Update (Dave May)**

- There will be open positions available for next year's OCASC Council, should you be interested, you can look online for further options & details
- The OCASC Annual General Meeting will be held on Thursday, May 18<sup>th</sup>. Everyone is welcome.
- If there is money in the council bank and the school is shut down. The remaining funds will be distributed based on numbers of students going to the various new schools.
- There is a Board wide initiative for a cash-less system using the online portal Schoolcash.net. This will be rolled out in a stepwise manner in 2018. We will be looking into this and see what our options are. David May will be reviewing and looking into this further. If Maple Ridge does not receive the cash-less system in the first wave of roll-outs, we will continue to use HotLunches.net for next year's pizza sales.
- Alternative Schools – At the last OCASC meeting, alternative schools were described and discussed. There are several within the OCDSB. It provides a different teaching approach. Every student is eligible to attend the Alternative School programs. There is open enrollment and this is up to grade 8. There are 7 tenants with the alternative school.
- Scientists in the School were present at OCASC and they are eager to help and get involved in our school. They have developed evening family workshops that school Councils are encouraged to run using PRO-grant funding. Maple Ridge has had SiS conduct family evening workshops in the past and were very pleased with them.

### **Financial Report** – (see Appendix 1)

The treasurer was not able to attend Council but provided the financial summary appended to the minutes.

**Wish List**

- There is a request for \$570 for Scientists in the School workshops for the grade 7 classes. It is 190\$ per class and there are 3 classes. Proposal was motioned by Barbara MacIntyre. Motion was approved.
- Council will purchase TAM (communication) Bags again this year for the primary and junior students. The purchase should not exceed \$800. TAM is an acronym for 'Toujour Avec Moi'. Staff was going to assess the state of the flashcards. If needed, Council may purchase flashcards.

May 9/2017 meeting minutes approved by MRES council:

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Executive Signature

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Date

Appendix 1. (Wil Dykstra)

**Maple Ridge - Parent Council  
Income Statement & Fund Reconciliation**  
(as of May 9, 2017)

	Jul '16 - Jun 17	Jul '15 - Jun 16
<b>Income</b>		
<b>Lunch Programs</b>		
Revenue	22,857	24,262
Expense	-14,378	-13,929
<b>Total Lunch Programs</b>	<b>8,479</b>	<b>10,333</b>
<b>Dance-A-Thon</b>		
Revenue	6,133	12,698
Expense	-620	-522
<b>Total Dance-A-Thon</b>	<b>5,513</b>	<b>12,176</b>
<b>Family Fun Day</b>		
Revenue	0	7,376
Expense	0	-3,595
<b>Total Family Fun Day</b>	<b>0</b>	<b>3,781</b>
<b>Entertainment Book</b>		
Revenue	0	3,240
Expense	0	-2,182
<b>Total Entertainment Book</b>	<b>0</b>	<b>1,058</b>
<b>Movie Night</b>		
Revenue	0	0
Expense	0	0
<b>Total Movie Night</b>	<b>0</b>	<b>0</b>
<b>Other</b>		
Grants	1,500	4,000
Other revenue	134	643
Other expense	0	-203
<b>Total Other</b>	<b>1,634</b>	<b>4,440</b>
<b>Total Income</b>	<b>15,626</b>	<b>31,788</b>
<b>Expense</b>		
Donations, sponsor	0	1,500
Interest, bank charges	25	256
Miscellaneous	35	455
School - activities	4,846	2,689
School - books & equipment	8,179	14,838
School - greening	0	0
<b>Total Expense</b>	<b>13,085</b>	<b>19,738</b>
<b>Net Income</b>	<b>2,541</b>	<b>12,050</b>
<b>Available funds, beginning of year</b>	<b>15,872</b>	<b>3,822</b>
<b>Available funds, end of year</b>	<b>18,413</b>	<b>15,872</b>
<b>Reconciliation</b>		
Balance per bank	35,380	52,822
Balance per PayPal	541	2,015
Outstanding deposits	2,000	3,260
Outstanding cheques	(1,325)	(6,278)
<b>Commitments</b>		
Hot lunch	(3,500)	
School Yard	(5,357)	(27,603)
Technology	(5,036)	(8,344)
SiS Workshops	(2,290)	
Forest of Reading	(2,000)	
<b>Available funds, end of year</b>	<b>18,413</b>	<b>15,872</b>