



MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Education
Foundation
of Ontario

International
Education
Programs

Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

October 3rd, 2023 – In Person/Hybrid Meeting

6:30-8:00pm

Meeting called to order: 6:32 pm

School Council Elections:

All positions filled by acclamation with the exception of the communication officer.

Council members for 2023-24 are:

Chair: Cynthia Allen

Secretary: Amanda Hope

Treasurer: Jennifer Tracey

Fundraising Coordinator: Wendy Mak

Communications Officer: Kelly de Angelis

Community Representative: Barb MacIntyre

Maple Ridge Staff: Mireille Fillion (principal), Jenna Anderson (vice-principal), Crystal Dillon (teacher representative)

Members at Large: Brenda Beaudoin, Crystall Matheson, Lisa Briscoe, Pamela Dossett, Mikhela Jason, Shealee Free, Anu Kwatra

Attendees:

Cynthia Allen (virtually), Mireille Fillion, Lisa Briscoe, Amanda Hope, Mikhela Jason, Kelly de Angelis, Wendy Mak, Jennifer Tracey, Jenna Anderson, Pamela Dossett, Crystal Dillon, Barb MacIntyre, Anu Kwatra, Yasmine Benkritly, Brenda Ekwe (virtually)

Regrets: Brenda Beaudoin

Minutes Recorded By: *Amanda Hope*

Welcome & Introductions: *Cynthia Allen*

Meeting dates for the school year were set for the first Tuesday of every month, with the exception of June to give time to wrap up the school year. All meetings will have a virtual option. The dates are as follows:

- October 3, 2023
- November 7, 2023
- December 5, 2023
- January 9, 2024
- February 6, 2024
- March 5, 2024
- April 9, 2024
- May 7, 2024
- June 18, 2024

Constitution requires 6 meetings so some could be cancelled if necessary. Meetings start at 6:30pm.

Thursday, June 6/2024 – Family Fun Day

Approval of Meeting Agenda: Nothing amended; Amanda motion to approve, second by Kelly. Agenda approved.

Approval of June's minutes: Wendy motion to approve; all in favour. Minutes approved.

Principal Report: *Mireille Filion & Jenna Anderson*

From Mireille-

- Fully staffed. 23 homerooms. 536 students
- Board closed 90 classes
- Small shuffle in intermediates that made for more straight grades in the English stream but no classes closed.
- New English curriculum; upcoming PD Day to focus on that (as well as Mental Health and Well Being).
- Lexia programming for students struggling with reading. Was used for younger grades but now waiting till grade 4 to start program.
- 2 supports for Indigenous students re: programming and culture
- New Director of Education (Mr. Buffone) visited for about an hour. Brought to his attention need for support for special needs students in the classroom. (2.5 EAs for 500+ students is not enough.)

From Jenna–

- Sports and clubs have started: cross country (gr 3-8), touch football, soccer (Jr boys/girls), Jr triple ball, Int. volleyball; music club (during lunch and music drop in at night for 7/8s); digital citizenship workshops (gr 3-6 – being safe online; grade 7-8 – online hate), swim to survive (grade 3) at Splash Wave Pool, virtual venture workshops through Carleton (STEM/coding)
- Sept 21 Terry Fox walk/run
- Monthly popcorn days will be back
- Approved for a garden tower through Ottawa Network for Education

Chair Report: *Cynthia Allen*

- Annual Report for last year due Oct. 31. Financials were submitted by Jennifer. Will be posted to school website
- Principal Profile – aspects we would like to see in our principal. Board does use it when it comes to selecting principals for schools. Will be sent around for review and submitted by end of October.
- OCASC membership is \$35-\$50. Used to be quite beneficial but attendance has dropped over the years. Can attend without being a member and access the minutes afterwards. Will forgo membership again this year.

Fundraising & Communications: *Wendy Lim*

- Pizza lunches – weekly on Wednesdays, during second lunch @ 12:55. Starting tomorrow, sales are higher than last year; over 50 pizzas every week! HST credit for pizza sales goes back to the school: ~\$70-\$100 per week.
- Purdy's chocolates – Christmas Chocolates Campaign is a great fundraiser for our school. Easy to set up and parents order online. Chocolate is sent to school; we sort and send home. Ordering will be open ~Nov. 6. Delivery window of Dec 4-8. Parents pick up week of Dec 11.
- November Movie Night – Decided on Nov. 16 since Nov. 2nd is right after Halloween and the 23rd is Parent Teacher night. Will brainstorm movies. Proceeds will go to support a local cause.
- Do we want to do another lunch program? Once a month from the Garlic King, for example? Will think on it. Wouldn't be a fundraiser but a service offered.

Financial Summary: *Jennifer Tracey/Pam Boucher*

- \$5400 for pizza this term
- \$3800 committed from last year
- Really good place financially to support the school

Wish List:

- Applied for money for a snack program (have extra food for students who need it) but didn't get it this year. Would like Council to consider donating to this, about \$500 for the year. Approved by Wendy, seconded Kelly. All in favour, approved.
- Forest of Reading from Mrs. Dunn. Requesting \$1750, most of the cost is for the books. Motion to approve by Kelly, seconded by Jennifer. All in favour; approved.
- Folding tables are starting to wear and bend. May need a few this year and next. Keep it in mind.
- Ms. Seguin O'Hara – Flat Students. Sending letters around the world and will need stamps. Asking for \$80-\$200 (not sure how much because it's based on number and cost of stamps). Council Motion to approve by Pam, seconded by Jen. All in favour.
- Primary classes ask if we could purchase a drying rack that moves so they could share. Approve up to \$300 to incl taxes. Wendy motion to approve; Cynthia seconded. All in favour.
- Pumpkin decorating contest; 30 pumpkins, one per homeroom. @ ~\$6 = \$200. Motion to approve by Cynthia; seconded by Jen. All in favour.
- Rock the Arts Puppet; "Animal Adventures". Earth Day theme for 300 students (K-3 & the 3/4). 30 min performance + 30 min hands on workshop teaching the art of puppetry. \$550 + tax = \$621.50. Friday April 19, tentative booking \$625 motioned by Jen, seconded by Amanda. All in favour. Approved.
- ~\$250 short on items Wendy had purchased for Kinder stem toys. Council had approved \$750 originally. Motion to approve additional funds by Kelly. Seconded by Pam. All in favour.

Round Table:

- Pam – What about the program 'je lis je lis'? A: Board now funds it; Core French grades 1-6, FI grades 1-3.
- Money from Mrs. Nowiski's contest last year? A: Benches around the trees, white boards for teachers, clipboards for garden learning, carpets for Kinder classes, document cameras, outdoor equipment, sensory bin items

Meeting adjourned at 8:56 pm

October 3, 2023 meeting minutes approved by MRES council:

Cynthia Allen

November 7th/2023

Executive Signature

Date

Appendix 1: Financial Summary and Commitments

**Maple Ridge - Parent Council
Income Statement & Fund Reconciliation**

	<u>Oct 3, 2023</u>	<u>(Last meeting) Jul 31, 2023</u>	<u>(Last year) Jul 31, 2023</u>
Income			
Lunch Programs			
Revenue	15,973	37,604	37,604
Expense	-10,523	-24,347	-24,347
Total Lunch Programs	5,450	13,257	13,257
Family Fun Day			
Revenue	0	11,262	11,262
Expense	0	-4,704	-4,704
Total Family Fun Day	0	6,558	6,558
Other			
Grants	0	1,200	1,200
Other Revenue	61	0	0
Purdys Revenue	0	1,126	1,126
Total Income	5,511	22,141	22,141
Expense			
Interest, bank charges	3	33	33
Miscellaneous	0	295	295
School - activities	0	6,743	6,743
School - books & equipment	0	5,283	5,283
School - greening	0	90	90
Total Expense	3	12,444	12,444
Net Income	5,508	9,697	9,697
Available funds, beginning of year	17,845	8,148	8,148
Available funds, end of year	23,353	17,845	17,845
Reconciliation			
Balance per bank	21,653	21,656	21,656
Balance per School Cash Online	15,892	0	0
Outstanding cheques	0	0	0
Outstanding deposits/receivables	142	0	0
Cash On Hand	0	0	0
Commitments			
Hot lunch	(10,523)	0	0
Family Fun Day	0	0	0
School Equipment	(2,661)	(2,661)	(2,661)
School Activities	(1,150)	(1,150)	(1,150)
Available funds, end of year	23,353	17,845	17,845