



MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON
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Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

June 20th, 2023 – In-person Meeting 6:30-8:00pm

Meeting called to order: 6:37 pm

Attendees: Cynthia Allen, Amanda Hope, Mireille Filion, Wendy Lim, Jennifer Tracey, Barb McIntyre, Lysanne Darmody, Mikhela Jason, Crystall Matheson, Kelly de Angelis, Lisa Briscoe

Regrets: Pamela Dossett Boucher, Brenda Beaudoin

Minutes Recorded By: *Amanda Hope*

Approval of Meeting Agenda: Nothing amended; agenda approved as is.

Approval of May's minutes: Kelly motioned to approve minutes; seconded by Barb. All in favour; minutes approved.

Principal Report: *Mireille Filion & Lysanne Darmody*

From Mireille:

- Drumming sessions were a huge success. All grades participated and everyone enjoyed it.
- Q from Cynthia: Would there be a use for the five-gallon pails? Ottawa Soccer has ~60 up for grabs if the school could make use of them. A: Mireille requests about 20 as there are many uses for them around the school.
- Family Fun Fair was well attended and everyone seemed to enjoy themselves.
- Kinder Team won \$20,000 from KidoodIE's Million Dollar School Giveaway! \$10,000 will be used for benches around the big trees in the Kinder yard. \$2,000 will be donated to Henry Munro as they helped us in terms of votes. \$8,000 for use around the school with various equipment needs.
- Cynthia: If you can get the benches for around \$1000, Council can purchase some more benches for other parts of the school yard.
- Thank you for the Primary Bubble Day. All the students had fun.
- Staff leaving: Lysanne (VP), part-time music teacher, part time intermediate teacher, 3 EAs and one ECE.

- Did hire a new music teacher and an EA. Will be interviewing for ECE and other EA positions next week.
- Potential class org was discussed: ~535 enrolled for next year
- New housing development seems to be finished, so remains to be seen how many new enrolments over the summer
- All school budgets are being cut 10-11%. Losing 1 hour of lunch monitors.
- Cutting vans and bus transportation (OSTA responsibility)
- Prices for supplies have gone up
- Individual supplies will be cut; class sets for everyone to use instead.
- Optional school supply lists may be provided
- Donated high jump equipment to Sir Wil

From Lysanne:

- Lot of activities: Kinder intakes, field trips, primary play day, 6-8s track meet, year-end assembly, volunteer breakfast, escape rooms, drumming workshops, virtual ventures, McDonald's field trip
- Grade 8s going to Montreal for the day and Grade 8 grad next week
- EQAO went well - online and takes less time
- Crystall: The escape rooms were well done.

Chair Report: Cynthia Allen

- An e-vote was conducted between May 30, 2023 – June 9, 2023. Council voted 11 YES and 0 NO in favour of both of the following items:
 1. Library Books in recognition of the vice principal Mme Lysanne Darmody, who is leaving Maple Ridge at the end of this year. In consultation with the office and Mrs. Dunn our librarian, the purchase of 3 books for the library were proposed at a total cost of **\$48.21**:
 - *The Kids' Book of Diversity: Empathy, Kindness and Respect for Differences*
 - *Acceptance is my Superpower: A children's book about diversity and equality*
 - *Our Diversity Makes Us Stronger: Social Emotional Book for Kids about Diversity and Kindness (Children's Book for Boys and Girls)*
 2. \$25 Thank you gift cards for the 4 custodial and 2 office staff for a total of **\$150**
- A second e-vote was conducted between June 9, 2023 – June 14, 2023. Council voted 11 YES and 0 NO in favour of the following 3 items:
 1. Thank you gift card for Mme Lysanne Darmody. The motion is to purchase a **\$50** Indigo gift card for Mme Darmody's personal use.

2. The primary students will be enjoying a Special Bubble Day. Funding was requested to financially support the purchase of dish soap, glycerine, beads for bubble wand making, ping pong balls, sponges, etc. The motion is for **\$150**.
 3. After 13 years, the school crossing guard is retiring. The motion is to purchase a graphic novel that was recommended by Mrs. Dunn for our school library at a cost of **\$18.89**, in addition to a **\$25** Starbucks gift card for the crossing guard.
- Annual report will be due in October
 - Cynthia: Is the school is sending an email to everyone next week? Can attach the PDF of our Council Corner Newsletter to let the community know of all the activities council has done/provided for this year.
 - Preparations for next year: Pro Grant and Proud to Be Me reports are done. Went ahead and booked two Tuesdays for each month so we will have them available for when we choose the meeting dates.
 - Family Fun Day 2024: Circus Delights is already starting to book up. Will try to book them for May 30. Considering a 3-hour event this time as 2 hours seemed a little short. Will see what the pricing is.
 - Send out alumni letter for grade 8s for future volunteering opportunities
 - Welcome back to school movie night and council open house have been discussed.

Financial Summary: *Jennifer Tracey*

- Financial review: Pam will review this summer.
- FFD: Total profit of \$6558 of which the auction raised: \$4715
- Available funds: \$18,480

Wish List:

- Jennifer: Should we get some earth and mulch to protect the trees? It's just the roots sticking out. Is that something the school has to do or can Council? A: I can ask Troy. Jen: In case the school can't, can we vote to cover the cost? Cynthia proposes up to **\$500** for soil and mulch. Motioned by Crystall and seconded by Kelly. Motion approved.
- Council had previously approved some funds for Kinder stem toys . Asked for up to **\$350** to cover the costs. Jen motioned to approve, Lisa seconding. Motion approved.

Round Table:

- Have a great summer!

Meeting adjourned: 8:35 pm

June 20, 2023 meeting minutes approved by MRES council:

Cynthia Allen

October 2nd/2023

Executive Signature

Date

Appendix 1: Financial Summary and Commitments

Maple Ridge - Parent Council Income Statement & Fund Reconciliation

	<u>Jun 19, 2023</u>	<u>(Last meeting) Apr 30, 2023</u>	<u>(Last year) Jul 31, 2022</u>
Income			
Lunch Programs			
Revenue	37,256	36,771	3,383
Expense	-23,880	-23,625	-2,115
Total Lunch Programs	<u>13,376</u>	<u>13,146</u>	<u>1,268</u>
Family Fun Day			
Revenue	11,262	0	0
Expense	-4,704	-3,000	0
Total Family Fun Day	<u>6,558</u>	<u>-3,000</u>	<u>0</u>
Other			
Grants	1,200	700	1,820
Other Revenue	0	0	211
Purdys Revenue	1,126	1,126	1,012
Total Income	<u>22,260</u>	<u>11,972</u>	<u>4,311</u>
Expense			
Interest, bank charges	28	22	33
Miscellaneous	295	0	201
School - activities	6,682	3,833	2,603
School - books & equipment	4,923	4,933	2,713
Total Expense	<u>11,928</u>	<u>8,788</u>	<u>5,550</u>
Net Income	<u>10,332</u>	<u>3,183</u>	<u>-1,240</u>
Available funds, beginning of year	<u>8,148</u>	<u>8,148</u>	<u>9,388</u>
Available funds, end of year	<u>18,480</u>	<u>11,331</u>	<u>8,148</u>
Reconciliation			
Balance per bank	16,959	13,551	7,965
Balance per School Cash Online	15,839	15,839	0
Outstanding cheques	(1,591)	(2,371)	0
Outstanding deposits/receivables	1,200	700	0
Cash On Hand	260	150	184
Commitments			
Hot lunch	(10,136)	(10,136)	0
Family Fun Day	0	(2,750)	0
School Equipment	(2,301)	(3,051)	0
School Activities	(1,750)	(600)	0
Available funds, end of year	<u>18,480</u>	<u>11,331</u>	<u>8,148</u>