



MAPLE RIDGE ELEMENTARY SCHOOL

1000 Valin St, Orleans, ON K4A 4B5
Phone (613) 834-1927 | Fax (613) 834-6625



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Education
Foundation
of Ottawa



Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

May 2nd, 2023 – Virtual Meeting 6:30- 8:00pm

Meeting called to order: 6:32 pm

Attendees: Amanda Hope, Mireille Filion, Wendy Lim, Jennifer Tracey, Brenda Beaudoin, Barb McIntyre, Lisa Briscoe, Lysanne Darmody, Mikhela Jason, Crystall Matheson, Kelly de Angelis

Regrets: Pamela Dossett Boucher

Minutes Recorded By: *Amanda Hope*

Approval of Meeting Agenda: Nothing amended; agenda approved as is.

Approval of March's minutes (*Deferred to May meeting due to lack of attendees in April*):
Cynthia motioned to approve minutes; seconded by Wendy. Minutes approved.

Approval of April's minutes: Lisa motioned to approve minutes; seconded by Wendy. Minutes approved.

Principal Report: *Mireille Filion & Lysanne Darmody*

From Mireille Filion (Principal):

- Staffing: Mireille staying for a fourth year but Lysanne will be moving to Mutchmor Public Elementary School as VP. Welcoming an acting VP for next year, Jenna Anderson, currently a teacher at Avalon.
- Wendy Q: Why an acting position? A: Lack of qualified VPs. Many Ps retiring this year.
- No retirements this year.
- Getting a .25 position for ESL support
- Given an extra English class for next year, which will mean less splits.
- Will be closing an FI class; one surplus teacher as a result.
- Board projecting 509 enrolment
- Cynthia Q: Who is the ESL support primarily working with? Young ones? A: No, more grade 3-8s. Cynthia: Can council support in translation services? A: We may need that for some documents as staff cannot be asked to do that.

- Jennifer Q: Do you have a line-up of how the classes will be organized? A: Can't share that at this time as it is still being worked out (guidelines for numbers re: split classes; trying to avoid too many large classes). Should have the breakdown for June council.
- Cynthia Q: Are there any more JKs coming in? A: Have to check but it's looking like Kinder numbers to stay roughly the same.
- Trustee Donna Dickson visited on Thursday. Invited her to Family Fun Day. She is keen on getting to know our neighbourhood. Enjoyed a tour of the school and some classrooms.
- The floors in the main hallway and towards the Kinder wing will be replaced.
- Hot chocolate house on Thursday: great turnout. Hoping to have a Coffee House but the 7/8s are not as keen so they will be performing at the end of the year assembly.
- Grade 8 end of the year trip to Montreal for the day. Labyrinthe – scavenger hunt/history challenge, lunch downtown, Biodome, dinner, and back home. Will be taking the Coach Bus.
- June 27 at 10:30 for the leaving ceremony. Pizza lunch and dance in the afternoon.

From Lysanne Darmody (Vice Principal):

- Soccer teams J/I practicing
- Track and field at MR on May 23 (grades 6-8) May 24 (grades 3-5); Board Meets in June 8 for grade 3-5 (Carine Wilson), June 15 for 6-8 (Terry Fox Athletic Facility)
- Drumming workshop, robotics, end of year assembly June 14
- Primary play day June 21
- Grades 4-7 will have an escape room set up in the gym
- EQAO June 5-7 gr 3s and June 7-9 for 6s
- Wendy Q: Is there recess training for Track? A: It's being done during their Phys Ed time.
- Kinder workshop on June 9
- Kelly Q: Has a date been decided for Play in the Park? A: It's usually the last week of August. There will be an invitation going out for mid-June for new JK families to have an intake.
- Jennifer Q: Will students or families be notified of their teacher before the first day of school? A: Will talk to staff; can't make them send back-to-school info before the first day. Could ask if teachers can send an email the Friday before the long weekend as they are in the building that day but it would be up to the teachers. Most of that day is training. Kinders will know by end of June.

Chair Report: *Cynthia Allen*

- An e-vote was conducted Thursday, April 6/ 2023 - Thursday, April 13/ 2023 for the following. Council voted 12 YES and 0 No in favour of both items:
 1. **Hot Chocolate House** - This is a talent show that the students in grades 3-6 are preparing. The date is set for Thursday, April 27. The request is for **\$300** to help provide some food supplies (cookies, hot chocolate) and buy a few new decorations

such as candles and tablecloths. The decorations will also be used for the 'Coffee House' later in the year. This is a talent show prepared by the grades 7-8 students.

2. **End of year Team building** (Grades 4-7) - End of year field trips are difficult to plan and can be quite expensive. Logistically speaking, bus rentals are difficult and pricey. The school is requesting **\$300** to help pay for the various team building activities such as escape challenges. Students will be asked to pay a certain amount to cover the full cost. The \$300 will help bring the cost down making the activities affordable for the students.
- PRO Grant was supposed to be this evening but was moved to May 11; 72 students are registered. At 6pm in the Gym. Growing Up Organic will have a power point presentation and some info sheets. Everyone will get a little pot and seeds.
 - Family Fun Day is May 25. The auction will be back: family memberships and birthday party packages, summer camps, gift certificates, hotel stays, etc. Will be an open auction only during the Fun Day. Superstore is excited to donate many supplies for the Fun Day: freezies, chips, plates and napkins, etc., and will have a table set up to give away swag.
 - Will send an email for Family Fun day this week. May 17 is the final day for pre orders. School Cash online will send a second reminder email. Will ask for volunteers to help with FFD. May 18 will be ticket sorting in the library.
 - Used to be able to borrow some folding tables from the community centre, wondering who to contact now to see if that's possible. Mireille will look into it.
 - Had a request from an MMA gym that would like to make donations to our family fun day but would like to come and do a demonstration at the event. Not sure where they could set up, especially if it rains and the gym is already quite full. Will decline for this year but consider for next.

Financial Summary: *Jennifer Tracey*

- Paid for Blues in the School
- Added the 2 X \$300 commitments from the e-vote
- Have not heard back from Tanya about the \$500 Parent Involvement grant we should have received. Will add once receipt has been confirmed.

Wish List:

- Mme Bisson looking at Team Building centred around African and Indigenous drumming (Rhythm Room drumming) for JK-grade 8s. Would need two days for whole school to take part, which would cost \$1000 (\$500/day). Would happen in early June and include all grades and classes. Motioned by Jennifer to approve, seconded by Kelly. All in favour to give \$1000 for The Rhythm Room drumming workshops.

- Typically, Council would approve \$500 to put towards the Grade 8 class, for yearbooks, pizza, etc. Council will commit that again this year. Motioned by Cynthia, seconded by Wendy. All in favour. Will conduct an e-vote if more funds are required.
- Jen: Last year we spent \$1000. Should we increase the amount this year? Cynthia motions to approve, Kelly seconds. All in favour to increase the amount to \$1000.

Round Table:

- Wendy brought up question of whether the lights on the stage are working properly. Mireille will see if they can check when the electricity is being done this summer.

Meeting adjourned: 8:33 pm

May 2, 2023 meeting minutes approved by MRES council:

Cynthia Allen

June 17/2023

Executive Signature

Date

Appendix 1: Financial Summary and Commitments

Maple Ridge - Parent Council Income Statement & Fund Reconciliation

	<u>Apr 30, 2023</u>	<u>(Last meeting) Apr 4, 2023</u>	<u>(Last year) Jul 31, 2022</u>
Income			
Lunch Programs			
Revenue	36,771	36,771	3,383
Expense	-23,625	-23,356	-2,115
Total Lunch Programs	<u>13,146</u>	<u>13,415</u>	<u>1,268</u>
Family Fun Day			
Revenue	0	0	0
Expense	-3,000	0	0
Total Family Fun Day	<u>-3,000</u>	<u>0</u>	<u>0</u>
Other			
Grants	700	700	1,820
Other Revenue	0	0	211
Purdys Revenue	1,126	1,126	1,012
Total Income	<u>11,972</u>	<u>15,241</u>	<u>4,311</u>
Expense			
Interest, bank charges	22	22	33
Miscellaneous	0	0	201
School - activities	3,833	6,633	2,603
School - books & equipment	4,933	4,933	2,713
Total Expense	<u>8,788</u>	<u>11,588</u>	<u>5,550</u>
Net Income	<u>3,183</u>	<u>3,652</u>	<u>-1,240</u>
Available funds, beginning of year	<u>8,148</u>	<u>8,148</u>	<u>9,388</u>
Available funds, end of year	<u>11,331</u>	<u>11,800</u>	<u>8,148</u>
Reconciliation			
Balance per bank	13,551	14,195	7,965
Balance per School Cash Online	15,839	15,839	0
Outstanding cheques	(2,371)	(375)	0
Outstanding deposits/receivables	700	700	0
Cash On Hand	150	150	184
Commitments			
Hot lunch	(10,136)	(10,136)	0
Family Fun Day	(2,750)	0	0
School Equipment	(3,051)	(3,051)	0
School Activities	(600)	(5,522)	0
Available funds, end of year	<u>11,331</u>	<u>11,800</u>	<u>8,148</u>