



MAPLE RIDGE ELEMENTARY SCHOOL

1000 Valin St, Orleans, ON K4A 4B5
Phone (613) 834-1927 | Fax (613) 834-6625



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Education
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of Ottawa

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Programs

Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

January 10th, 2023 – Virtual Meeting 6:30- 8:00pm

Meeting called to order: 6:33 pm

Attendees: Cynthia Allen, Pamela Dossett Boucher, Jennifer Tracey, Wendy Lim, Lysanne Darmody, Mireille Filion, Lisa Briscoe, Amanda Hope, Crystall Matheson, Kelly De Angelis, Edna Anyan

Regrets: Sebastienne Salvant, Barb MacIntyre

Minutes Recorded By: *Amanda Hope*

Approval of Meeting Agenda: Nothing amended; agenda approved as is.

Approval of December's minutes: Wendy motion to approve minutes; seconded by Lisa. Minutes approved.

Principal Report: *Mireille Filion & Lysanne Darmody*

From Mireille-

- Good turn out for the December Kindergarten event/concert
- Sir Wil jazz band came to play
- Grade 7/8 Grinch performance for the school was great
- As of today there were 266 orders for pizza for this session
- Quite a few new registrations: 546 students currently. Asking for extra office support; will see where the school is at in the spring. Won't be given another class despite high numbers in some classes.
- Showed a breakdown of the school's budget, staffing (which doesn't affect the school budget), and allocation for school supplies. Budget was \$45,000 for the year; \$24,000 is left.
- Q from Pamela: Is there a process for parents who want to donate/purchase supplies for the school? A: Each school is different, and the board does provide a list of items the school can ask for but it is not mandatory.
- Equity group was able to collect \$780 for the food bank

- Kindergarten registration starts next week. Kinder info night is Feb 2 at 7pm in person in the library. Sir Wil Grade 9 info night is the same night at 6:30.
- Transfer period starts Jan 30 and goes for two weeks.

From Lysanne-

- Most clubs that have started are continuing
- Trippleball (junior version of volleyball) started today. Practices are during the school day; Feb 1 and 8 are the tournament dates.
- Swim to survive program has started. Each class gets 3 1-hour sessions.
- Q from Cynthia: Do we pay for the busses for Swim to Survive? A: No, it's covered by the program.
- Q from Cynthia: Is there no basketball this year? A: May just be intramurals but we'll see.
- School clothing is delayed. Online store should be up and running in the next few weeks.
- Q from Crystall: Will there be grad specific clothing? A: We can ask Houle Sports if they are able to add it.
- Q from Jen: Are there going to be the winter fun days (ie: skiing)? A: There is supposed to be a memo from the board that will allow them to go. Maybe looking at a one-day chance to do it (rather than many days) around the end of February (option of skiing, skating, etc.)
- Q: What grades are usually included? A: Assuming Junior and intermediate, but not sure yet.
- Q from Pamela: Will school pictures be available soon? A: They just arrived yesterday but staff may not have had a chance to pick them up yet.
- Q from Wendy: Does the school have issues with hot water? A: Had a hot water leak upstairs down to the music room. Hot water is back now and it is fixed.
- Q from Crystall: Are we moving back to more field trips? A: Some classes have had some already and some more plans in the works. The board view on field trips is that they need to be educational and curriculum based. Bussing is also a bit of a limitation (cost and availability).

Chair Report: Cynthia Allen

- Still looking into some grants: PRO grant is going to be allocated a bit differently so may not have that this year. Indigo and TD grant applications were very involved and decided not to go ahead with those.
- Arts Advisory committee is always looking for new people to join (info sent at the beginning of the year).
- Family Fun Day: It's a 2-hour, after school event. Have always done it on a Thursday as that's the evening we can get the gym if it's raining. Have used Circus Delights in the

past. Looked into another company but they do 6-hour rentals so would be considerably more expensive. Proposing May 25th as the date. All agree; marked in school calendar.

- Q from Jennifer: Since there's no PD day the next day, should we change the time to have it a bit earlier? A: Starts at 5:30 usually and the young ones are always there at the start.

Fundraising: *Wendy Lim*

- Hoping there won't be as many late pizza orders since there have been reminders.

Communications: *Pamela Dossett Boucher*

- Emails went out for the new pizza day sessions.
- From Jen: Maybe a quick note on the Facebook page that pizza days do not start tomorrow. Will also send note about popcorn day and a final reminder about pizza orders.

Financial Summary: *Jennifer Tracey*

- Added commitments for Blues in the School, Momentum moves, and Kinder toys. With those; have ~\$5283 available right now. Does not include Purdy's as still waiting for the cheque from them.
- Had agreed to \$200 for cookie sheets and letters (literacy initiative) but the receipts came back at \$227 for the actual total. (Magnifying glasses are \$40 under, Forest is ~\$100 under, so good to cover it).

Wish List:

- Nothing at the moment.

Round Table:

- Q from Crystall: Yearbook? A: Mme Roussel is looking into that and contacting printing services.

Meeting adjourned: 8:00 pm

January 10, 2023 meeting minutes approved by MRES council:

Cynthia Allen

February 7/2023

Executive Signature

Date

Appendix 1: Financial Summary and Commitments

Maple Ridge - Parent Council Income Statement & Fund Reconciliation

| | <u>Jan 8, 2023</u> | <u>(Last meeting) Dec 4, 2022</u> | <u>(Last year) Jul 31, 2022</u> |
|---|--------------------|---------------------------------------|-------------------------------------|
| Income | | | |
| Lunch Programs | | | |
| Revenue | 9,730 | 9,595 | 3,383 |
| Expense | -6,216 | -5,904 | -2,115 |
| Total Lunch Programs | <u>3,514</u> | <u>3,690</u> | <u>1,268</u> |
| Other | | | |
| Grants | 0 | 0 | 1,820 |
| Other Revenue | 0 | 0 | 211 |
| Purdys Revenue | <u>0</u> | <u>0</u> | <u>1,012</u> |
| Total Income | <u>3,514</u> | <u>3,690</u> | <u>4,311</u> |
| Expense | | | |
| Interest, bank charges | 14 | 11 | 33 |
| Miscellaneous | 0 | 0 | 201 |
| School - activities | 3,633 | 100 | 2,603 |
| School - books & equipment | 2,632 | 2,000 | 2,713 |
| School - greening | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expense | <u>6,279</u> | <u>2,111</u> | <u>5,550</u> |
| Net Income | <u>-2,765</u> | <u>1,579</u> | <u>-1,240</u> |
| Available funds, beginning of year | <u>8,148</u> | <u>8,148</u> | <u>9,388</u> |
| Available funds, end of year | <u>5,383</u> | <u>9,727</u> | <u>8,148</u> |
| Reconciliation | | | |
| Balance per bank | 7,951 | 7,954 | 7,965 |
| Balance per School Cash Online | 0 | 9,595 | 0 |
| Outstanding cheques | (2,994) | 0 | 0 |
| Outstanding deposits/receivables | 3,379 | 0 | 0 |
| Cash On Hand | 319 | 184 | 184 |
| Commitments | | | |
| Hot lunch | 0 | (5,905) | 0 |
| School Equipment | (750) | (2,000) | 0 |
| School Activities | (2,522) | (100) | 0 |
| School - Greening | 0 | 0 | 0 |
| Available funds, end of year | <u>5,383</u> | <u>9,727</u> | <u>8,148</u> |