



# MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD

Education  
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## Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

### December 6<sup>th</sup>, 2022 – Virtual Meeting 6:30- 8:00pm

**Meeting called to order:** 6:34 pm

**Attendees:** Cynthia Allen, Pamela Dossett, Jennifer Tracey, Wendy Lim, Lysanne Darmody, Barbara MacIntyre, Mireille Filion, Lisa Briscoe, Nelofar Dost, Kelly De Angelis, Amanda Hope

**Regrets:** Crystall Matheson

**Minutes Recorded By:** *Amanda Hope*

**Approval of Meeting Agenda:** Nothing amended; agenda approved as is.

**Approval of November's minutes:** Wendy motion to approve, seconded by Jennifer. Minutes approved.

**Principal Report:** *Mireille Filion & Lysanne Darmody*

From Mireille-

- Some staff changes: EA Shelley's term is up and Brenda Greer is returning.  
Daniel Renaud is replacing Sophie Labrosse until Dec. 23  
Andrew Markle has been hired as the Music Teacher; will start Dec. 12
- Tutors in the school: a Ministry initiative to provide support for students. Kathy Law – Math for 3 hours a day and Kay-Lee Patenaude – Literacy for 5 hours a day in English and French
- New registrations in the last few weeks and expect a few more in January. Enrollment is around 530. Could have a reorg at any time as some classes are reaching cap.
- Will be having 2 lockdown practices for this school year; the first one is Dec. 12.

Q: from Cynthia: Are police involved? A: They used to be but not anymore since there are no more officers assigned to the schools.

Q from Kelly: What about kids in washroom? A: They are given instructions to go into a stall, close the door and put their feet on the seat. Teachers give a quick check in the hallway and any students in the hall go into the closest classroom.

Q from Pamela: How is it announced? A: An announcement is made.

- Budget:

HST from pizza: about \$76/week

End of Nov: ~\$26000 (School budgets are Nov-Nov.)

Review of the budget allocations as of September. Will share where the school is currently at in January.

- Overview of EQAO scores for Math, Reading and Writing were given. Maple Ridge is doing well. Report gives an overview and breaks it down into different categories. Can see which questions more students had trouble with and can use that information to help them when it comes time to prepping for the next EQAO.

Q from Cynthia: when do the 3s and 6s write them this year? A: There will be a 3-week window to write in the Spring, probably around the second week of June.

- Goal of communicating with families once or twice a month; limiting paper notices to only when necessary
- Using the website more often: field trip forms, calendar of events, fundraisers, etc. are all there.
- Try to align council messages with school information so as to limit the amount of communication families receive.

Comment from Kelly: Appreciate the messages from the school but find the Board communications are too frequent. Response: School often doesn't know when the Board is sending their information; trying to balance it.

Q from Wendy: If we're just starting a fundraiser, that requires parent involvement, can those continue to go out on their own so the information doesn't get lost, and parents can easily find it? A: Yes, that's not a problem.

Q from Wendy: Is it easier if we send the messages in advance of when we'd like messages to go out? A: Yes. I agree the first message should be on its own and subsequent messages can be included. Setting up the messages in advance will save us time in the long run.

From Lysanne-

- Mme Roussel is potentially interested in helping for the yearbook. Mme Filion will contact printing services.
- Dance program and Blues in the School have been pre-booked for Feb/March
- Popcorn day was a success. Raised \$630 for student arts/sports/literacy activities. Plan is to have it monthly.
- LGBTQ club is doing a fundraiser for the foodbank \$1/\$2 donations accepted in lieu of food
- Spirit week Dec 19-23. Details to come.
- Book Fair was probably the most successful ever; over \$5000 in merchandise sold
- Winter sports:
  - Intermediate Volleyball has started. Tournaments Jan 19 & 24
  - Tripleball tournaments Feb 1 & 8
- Intramurals: basketball, borden ball, badminton
- Spring sports: soccer & Track and field
- Int & Jr art clubs, Card club, homework club, D&D club

- School clothing: signed with Houle sports; an online store will be coming soon

Q from Cynthia: When can we expect school pictures to be in? A: Not sure but can ask Tanya to give them a call.

Comment from Lisa: The retake proofs were available as of today.

Q from Jennifer: Picture orders are sent to the schools, correct? A: Yes. They are usually pretty fast so should be coming soon.

Comment from Barb: Thank you Lisa for crowd control during the recess of book fair!

Q from Jen: What about books that had to be ordered? A: arrived today and will be distributed to homerooms.

### **Chair Report:** *Cynthia Allen*

- Received Proud To Be Me grant and that will be a presentation from Mark Hatfield on setting goals for students. Asked for Junior and Intermediate but could include some Primary Classes
- Asked about PRO grants and should know more info in January.
- Indigo Love of Literacy Reading Grant would be a good grant to have but also feels that there are other schools who could benefit more.

Comment from Jennifer: Doesn't hurt to apply

- TD Friends of the Environment Grant we could apply for as well. But it would be a big project.

Comment from Mireille: Our garden is used quite often and is appreciated by staff and students. Place to work and place to move.

### **Fundraising:** *Wendy Lim*

- Purdy's sold just under \$4000, ended up getting about \$1000 for council. The order has shipped but not sure of the arrival date. Hoping to get it sorted early next week and arrange for pick up by the end of the week.
- Will check with Tanya to see if the system can be set for Pizza Day ordering to open on Jan 3<sup>rd</sup>, give families 2 weeks to order, with the first pizza day being Jan 18. Will be stricter about late orders (exception for new registrants).

### **Financial Summary:** *Jennifer Tracey*

- Put in pizza revenue. Made about \$3690 in sales (not including day-of sales).
- Cookie sheets and butterflies and bank fees were added. (Mireille – butterflies have been ordered and magnifying glasses, cookie sheets. Tanya will send along all the receipts.)
- \$9700 still available

- Blues in the schools – will commit to a maximum of \$1500. Cynthia motion to approve, Kelly seconded. All in favour.
- Dance Momentum – commit to \$2100. Motion from Kelly to approve, seconded by Amanda. All in favour.

**Wish List:**

- Kinder team is looking to replenish some of their stem toys. Will talk to the team and Tanya to decide the best way to purchase the items to get the most value. Looking at about \$1000.
- In order to give Kinder team some leeway to start looking and know that council has committed to supporting them, Cynthia motioned for \$500 for Kinder stem. Wendy & Pam seconded. Kelly motioned to up it to \$750. All in favour. Jennifer reiterates that everything purchased will need a receipt.

**Round Table:**

- Q from Wendy: Does the school have a DVD player? Or access to streaming services? Is it worth it to have a DVD player? A: There are a few Board approved sites but there are no more TVs and a player won't connect to our projectors.

**Meeting adjourned:** 8:31 pm

December 6, 2022 meeting minutes approved by MRES council:

*Cynthia Allen*

*January 10, 2023*

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Executive Signature

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Date

## Appendix 1: Financial Summary and Commitments

### Maple Ridge - Parent Council Income Statement & Fund Reconciliation

	<u>Dec 4, 2022</u>	<u>(Last meeting) Nov 1, 2022</u>	<u>(Last year) Jul 31, 2022</u>
<b>Income</b>			
<b>Lunch Programs</b>			
Revenue	9,595	0	3,383
Expense	-5,904	0	-2,115
<b>Total Lunch Programs</b>	<u>3,690</u>	<u>0</u>	<u>1,268</u>
<b>Other</b>			
Grants	0	0	1,820
Other Revenue	0	0	211
Purdys Revenue	0	0	1,012
<b>Total Income</b>	<u>3,690</u>	<u>0</u>	<u>4,311</u>
<b>Expense</b>			
Interest, bank charges	11	6	33
Miscellaneous	0	0	201
School - activities	100	0	2,603
School - books & equipment	2,000	1,800	2,713
School - greening	0	0	0
<b>Total Expense</b>	<u>2,111</u>	<u>1,806</u>	<u>5,550</u>
<b>Net Income</b>	<u>1,579</u>	<u>-1,806</u>	<u>-1,240</u>
<b>Available funds, beginning of year</b>	<u>8,148</u>	<u>8,148</u>	<u>9,388</u>
<b>Available funds, end of year</b>	<u>9,727</u>	<u>6,343</u>	<u>8,148</u>
<b>Reconciliation</b>			
Balance per bank	7,954	7,959	7,965
Balance per PayPal	0	0	0
Balance per School Cash Online	9,595		
Outstanding cheques	0	0	0
Outstanding deposits/receivables	0	0	0
Cash On Hand	184	184	184
<b>Commitments</b>			
Hot lunch	(5,905)	0	0
School Equipment	(2,000)	(1,800)	0
School Activities	(100)	0	0
School - Greening	0	0	0
<b>Available funds, end of year</b>	<u>9,727</u>	<u>6,343</u>	<u>8,148</u>