



MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Education
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of Ottawa

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Programs

Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

September 20th, 2022 – In Person Meeting 6:30-8:00pm

Meeting called to order: 6:37 pm

School Council Elections:

All positions filled by acclamation. Council members for 2022-23 are:

Chair: Cynthia Allen

Secretary: Amanda Hope

Treasurer: Jennifer Tracey

Fundraising Coordinator: Wendy Mak

Communications Officer: Pamela Boucher

Community Representative: Barb MacIntyre

Maple Ridge Staff: Mireille Filion (principal), Lysanne Darmody (vice-principal), Mara Belitzky (teacher representative)

Members at Large: Rhinna Hess, Brenda Beaudoin, Crystall Matheson, Lisa Briscoe, Sebastienne Crine Salvant, Kelly De Angelis, Tin Tang

Attendees:

Cynthia Allen, Jennifer Tracey, Mireille Filion, Lisa Briscoe, Amanda Hope, Crystall Matheson, Lysanne Darmody, Wendy Mak, Kelly DeAngelis, Tin Tang, Sebastienne Salvant

Regrets: Barb MacIntyre, Brenda Beaudoin, Pamela Boucher

Minutes Recorded By: *Amanda Hope*

Welcome & Introductions: *Cynthia Allen*

Meeting dates for the school year were set for the first Tuesday of every month, with the exception of June to give time to wrap up the school year. The dates are as follows:

- September 20, 2022
- October 4, 2022
- November 1, 2022
- December 6, 2022
- January 10, 2023
- February 7, 2023
- March 7, 2023
- April 4, 2023
- May 2, 2023
- June 20, 2023

Constitution requires 6 meetings so some could be cancelled if necessary. Meetings start at 6:30pm. Discussion on how to include others who would prefer virtual. May hold virtual meetings during the winter months and will notify the community ahead of time.

Approval of Meeting Agenda: Nothing amended; agenda approved as is.

Approval of June's minutes: Cynthia motion to approve, Lisa second. Minutes approved.

Principal Report: *Mireille Fillion & Lysanne Darmody*

Principal - Mireille

About 518 students enrolled but there is a new development and no room for transfers.

Reorg is possible the first week of Oct (English 1/2 – is over cap at 23; hopeful but not sure if a reorg will happen).

Overview of the classes right now:

Kinder A-27, B-27, C-26 (cap of 30)

DD class – 10 (3 new students)

EF1 – 19; EF1/2 – 19, EF2 – 18, EF2/3 – 21, EF3 – 21

EF4 – 27, EF4/5 – 25, EF5/6 – 23, EF6 – 24, EF6/7 – 23

EF7/8 – 23, EF8 – 25

R1/2 – 23, R3 – 19

R4/5 – 28, R5/6 – 30

R7 – 29, R8 – 31

Class Caps: Primary 20-21, Junior and Intermediate 34

Staffing changes:

Mr. Robb – intermediate music teacher

Mr. Dekker – 7/8 French

6.5 EAs – 4 are for specific students; 2.5 for the rest of the population. New this year are: Mrs. Briscoe,

Mr. Padou, and Mrs. Ronci

4 co-op students and 3 university student teachers right now

Lunch monitors – 5 hrs per day, split between 2 people

Everyone is out at recess together, no division of yard or swapping of recess times.

Meet the staff will happen Sept 29– Kinder “open house” style, gr 1-8, 2 presentations 4:30-5 & 5:15-5:45

Vice Principal – Lysanne

Terry Fox School Run - Friday, Sept 23 at 2pm.

Immunization clinics for Grade 7/8 are scheduled for Oct.4/2022

Not sure about inter-school sports just yet but in-school sports/clubs are happening: cross-country (gr. 3-8), soccer (gr. 4-6), football (gr. 7-8), volleyball (gr. 7-8). More will be starting soon.

National Day of Truth and Reconciliation is Sept. 30. There will be class-based activities, and lessons.

Allowed full school assemblies but have not done one yet. Will probably divide the school depending on the focus.

Cynthia Q – land acknowledgement for Maple Ridge? Something we could have on our website, etc.? A: grade 8s did one and it was included in the yearbook last year.

Chair Report: *Cynthia Allen*

Annual Report for last year. Financials were submitted by Jennifer. This report must be submitted by the end of the month. No comments from those present; will be submitted to the Board by Cynthia.

Principal Profile – aspects we would like to see in our principal. Board does use it when it comes to selecting principals for schools. Will be sent around for review and submitted by end of October.

Should we have a table set up during Meet the Teacher? It was agreed that we should set one up with a sign-up sheet for any interested parents.

OCASC – have been a member for several years; Cynthia will attend the first meeting and we can decide if we want to continue as members. Anyone can attend without being a member, but won't have voting rights.

Fundraising & Communications: *Wendy Lim / Pam Boucher*

Purdy's chocolates – Usually do around Christmas. A great fundraiser for our school. Easy to set up and parents order online. Chocolate is sent to school; we sort and send home. Always started after Remembrance Day. Will move forward with this.

Pizza lunches – weekly on Wednesdays, during second lunch @ 12:55

Do we want to use Hotlunches.net? Cost of \$300 to subscribe. **All in favour, motion approved.**

Wendy Lim & Jennifer Tracey will coordinate pizza lunches again this year. Decided on 3 ordering periods for the year so that parents do not have to commit to the whole year, just a couple months at a time.

Mr. Christian looking into re-starting the milk program with help of grade 7 class. Oct-Jan/Feb-May. Using School Cash Online only; no cash or cheques.

Financial Summary: Jennifer Tracey

\$8148 – everything cleared up from last year. Financial review deferred to next month when Pam Boucher is here (she reviewed last year’s financials)

Wish List:

Mr. Robb will be looking to see what he might need for the music program. School has some money left from previous music grants but may ask council to support.

Thinking ahead: staff would like to see Blues in the Schools and a Dance Movement group/activity again this year. These are for later in the school year but wanted to mention as items to think about.

Kinder (long term) – possibility for retaining wall around the sandbox.

Round Table:

Yearbook – Can we do one this year? Cynthia will touch base with Mireille as someone would need to take it on.

First Day set up went well this year

Meeting adjourned at 8: 15pm

September 20, 2022 meeting minutes approved by MRES council:

Cynthia Allen

2022-10-04

Executive Signature

Date

Appendix 1: Financial Summary and Commitments

	<u>Jul 31, 2022</u>	<u>(Last meeting) Jun 12, 2022</u>	<u>(Last year) Jul 31, 2021</u>
Income			
Lunch Programs			
Revenue	3,383	3,218	0
Expense	-2,115	-2,011	0
Total Lunch Programs	<u>1,268</u>	<u>1,207</u>	<u>0</u>
Other			
Grants	1,820	1,820	1,150
Other Revenue	211	211	442
Purdys Revenue	<u>1,012</u>	<u>1,012</u>	<u>706</u>
Total Income	<u>4,311</u>	<u>4,250</u>	<u>2,298</u>
Expense			
Interest, bank charges	33	28	33
Miscellaneous	201	0	910
School - activities	2,603	2,603	-140
School - books & equipment	2,713	2,713	3,005
School - greening	<u>0</u>	<u>0</u>	<u>81</u>
Total Expense	<u>5,550</u>	<u>5,344</u>	<u>3,889</u>
Net Income	<u><u>-1,240</u></u>	<u><u>-1,094</u></u>	<u><u>-1,591</u></u>
Available funds, beginning of year	9,388	9,388	10,979
Available funds, end of year	<u><u>8,148</u></u>	<u><u>8,294</u></u>	<u><u>9,388</u></u>
Reconciliation			
Balance per bank	7,965	9,861	9,388
Balance per PayPal	0	0	0
Outstanding cheques	0	0	0
Outstanding deposits/receivables	0	0	0
Cash On Hand	184	19	0
Commitments			
Hot lunch	0	(586)	0
School Equipment	0	0	0
School Activities	0	(1,000)	0
School - Greening	0	0	0
Available funds, end of year	<u><u>8,148</u></u>	<u><u>8,294</u></u>	<u><u>9,388</u></u>