



# MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD

Education  
Foundation  
of Ottawa



## Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

**November 2<sup>nd</sup>, 2021 – Meeting via Google Meets**

**6:30-8:00pm**

### Meeting called to order: 6:32pm

#### Attendees:

Mireille Fillion, Robert Levesque, Mara Belitzky, Amanda Hope, Elitza Palazov, Jennifer Tracey, Wendy Mak, Lisa Briscoe, Cynthia Allen, Pamela Dossett, Mira Tuepah, Jennifer Malek, Barbara MacIntyre, Crystall Matheson, Melissa McClung, Sariah Reid, Shaelee Free

**Regrets:** Brenda Beaudoin, Heather Peppy

**Minutes Recorded:** Amanda Hope

### Welcome & Introductions

**Approval of Meeting Agenda.** Nothing amended; agenda approved.

**Approval of October's meeting's minutes:** Wendy moved to approve minutes. Seconded by Elitza. All in favour. October 5th, 2021 meeting minutes approved.

**Principal Report:** *Mireille Fillion/Robert Levesque*

A very informative report was provided by both the principal and vice principal outlining everything that has been happening at Maple Ridge since the last meeting.

Progress reports are going home via email this week and parents will need their child's OEN to access. Parent/teacher interviews will be held Wednesday, Nov. 10 in the evening and Friday, Nov. 12 in the morning (as such, the 12th is a PD Day). This will be via phone or Google Meet. There is priority booking for certain families and then general openings. Meetings are only 8 minutes each but trying to accommodate as many people as possible. Information will be sent by Monday morning with booking info. If families don't receive anything, parents can contact their teacher directly.

Cynthia Q: OCDSB is not using the encompass Portal? A: No, it didn't go as well, so the Board decided to go another way (same system that was used in June).

Elitza Q: Some parents have already started setting up meetings. A: Teachers have reached out to a few parents that need to be met with to ensure they can meet with them.

Cynthia Q: With Encompass you could access marks from grade 1 on; will this be the same thing? A: This new method will not let you access those marks. The Board was finding there were a lot of challenges in merging the data. The new system is much more straightforward. Can still request previous report cards if you need to but cannot access them through the system.

Remembrance Day will be similar to last year, online donations through school cash online. It was very successful last year. All students will receive a poppy and will be participating in the district wide live stream assembly. Last year it was in-house and it was quite challenging tech-wise. The bell times will be adjusted so classes can tune in live.

Mrs. Dunn is continuing with book borrowing; hopeful kids will be able to take some books home soon. We will find out more about a book fair soon.

The gym has been closed for awhile due to flooding but it just reopened today. Phys Ed was moved outside while this was going on.

They were given the go ahead for staff to set up some learning in groups within classes. Classrooms are starting to look a bit more pre-pandemic. There are 11 tech tubs of chromebooks (6 in each) available for classes to sign out. The school has received the ipads back that were sent out for tech. Also, Maple Ridge is receiving nearly 100 chromebooks which will bring the school back to a 4-1 ratio. BnLT would like to bring the ratio to 3-1 but no timeline on that.

They did ask staff for some ideas for activities for Primary/Junior. Intermediates have quite a few coming for them and will pass on any ideas staff comes up with.

Co-op students and student teachers are in the school but no volunteers as of yet.

Cynthia Q: Did the attendance change? A: There are 494 enrolled; had a few families move in/out.

Q: Did this change staff numbers? A: No. Not worried about losing classes and doesn't look like they would be gaining a class. (Kinder is high but would still need 4-5 more students registering for that to happen.)

Mrs. Dunn has ordered about \$350 worth of books on truth & reconciliation.

#### **Chair Report: Cynthia Allen**

Appropriate Use of Technology – OCDSB is updating the policy and soliciting feedback from parents. It's to ensure student/staff/council use is appropriate and since its last update was 2012, the Board is looking to make it more modern.

MRES Council Constitution Review - This happens every 3 years and it's up for review this year. It needs to be completed by May 2022. Looking for 2-3 people to work on this. Anyone interested can reach out to council.

#### **OCASC Update: Amanda Hope**

There were 2 meetings last month since the September one was pushed. Mostly discussion on what OCASC is (Ottawa-Carleton Assembly of School Councils). Run solely by volunteers from school councils in our board. While not an official board-run group, members of OCASC sit on other committees within the board. Usually a \$35 fee for councils to have a member of OCASC (and voting privileges) but that has been

waived again this year. Anyone can and is encouraged to attend OCASC meetings. They were looking for some new reps for some of the committees this year, which was to be voted on at last week's meeting. There is an OCASC website (<https://ocasc.ca>) and Facebook page (<https://www.facebook.com/groups/ocasc/>). They gathered some topic ideas for future meetings. Also PIC (Parent Involvement Committee) is looking for feedback/suggestions on use of the Pro Grant funds. There was discussion at the second meeting surrounding PIC wanting seats at the Committee of the Whole (COW) and what that could potentially mean for OCASC moving forward (they currently have 2 non-voting seats). OCASC would be happy with a one and one situation.

**Fundraising & Communications:** *Wendy Lim*

Purdy's Chocolates - Just need to decide what we wanted to raise funds for: programs to come in? What's our goal? Mme Fillion: speakers for equity/diversity/mental health for primary /juniors. Put out the request for staff ideas. Perhaps performance in the arts; haven't had assemblies (musician/indigenous dancers). Resources/materials for school improvement focused on equity/diversity. Campaign has been set up on the website; how much you sell, determines how much you raise. Set a start date of Nov 10-24, submit 25, delivery window from Dec 6-10, pick up hopefully the weekend of 11/12. Discussion on how best to distribute the product once it comes in. Was decided to hold a pick up day after school hours with a table set up in between the double doors. Mme Fillion, M Levesque, Ms. Dumas would be there and one volunteer. Pam and Wendy will communicate to get the info out to parents.

Will send a reminder for PapaJacks after Purdy's closes.

**Financial Summary:** *Jennifer Tracey*

Financial Review - Not a lot of change: \$225 that we committed for books.

**Wish List:**

Mrs. Dunn requested **\$1600** to fund the **Forest of Reading Book Club**. Council has supported the program for several years. The program consists of both French and English books written by first time Canadian authors. The books are striated by age into 4 reading levels. The students sign up for the appropriate level. As they read the books or have the books read to them, they keep track on a wall chart. They read a minimum of five books to be eligible to vote at the end of the year for their favori te. The program is Canada wide. The students become very invested in the book club and so proud when their choice wins the top award. The books end up costing on average, \$10 each. Throughout the library there are several years of Forest of Reading books that when the year is over, the books go into the regular book stacks to be signed out by anyone that wishes to.

Motion to approve spending **\$1600** by Wendy, Seconded by Amanda

All in favor. **Motion approved.**

Mme Mara: Request from French primary team: to fund a one year subscription to je lis je lis; french online reading program. Very beneficial program from those who do not have French speaking parents. Lends itself easily to online learning. Many students are already familiar. Consists of 5 classes

\$159.95/class/license total (+ taxes) is \$930.83 (cdn). Question: Unlimited students per class? Answer: Up to 30. Last year the school supported it because there were a lot more restrictions but this year there are other resources that the school needs to focus on. Some discussion around wanting to make sure the program is used to the fullest extent and making sure that not only a few students end up using it. Motion to approve spending **\$931** by Lisa, Seconded by Chrystall  
All in favor. **Motion approved.**

**Round Table: All**

Nothing brought to the group to discuss.

8:04 pm meeting adjourned

November 2, 2021 meeting minutes approved by MRES council:

*Amanda Hope*

*December 7/2021*

\_\_\_\_\_  
Executive Signature

\_\_\_\_\_  
Date

## Appendix 1: Financial Summary and Commitments

	Oct 29, 2021	(Last meeting) Oct 4, 2021	(Last year) Jul 31, 2021
<b>Income</b>			
<b>Lunch Programs</b>			
Revenue	0	0	0
Expense	0	0	0
<b>Total Lunch Programs</b>	0	0	0
<b>Movie Night</b>			
Revenue	0	0	0
Expense	0	0	0
<b>Total Movie Night</b>	0	0	0
<b>Other</b>			
Grants	0	0	1,150
Other Revenue	52	52	442
Other Expense	0	0	0
Purdys Revenue	0	0	706
Purdys Expense	0	0	0
<b>Total Other</b>	52	52	2,298
<b>Total Income</b>	52	52	2,298
<b>Expense</b>			
Interest, bank charges	6	6	33
Miscellaneous	0	0	910
School - activities	0	0	-140
School - books & equipment	225	0	3,005
School - greening	0	0	81
<b>Total Expense</b>	231	6	3,889
<b>Net Income</b>	-179	46	-1,591
<b>Available funds, beginning of year</b>	9,388	9,388	10,979
<b>Available funds, end of year</b>	9,209	9,434	9,388
<b>Reconciliation</b>			
Balance per bank	9,434	9,383	9,388
Balance per PayPal	0	0	0
Outstanding cheques	0	0	0
Outstanding deposits/receivables	0	52	0
Cash On Hand	0	0	0
<b>Commitments</b>			
Hot lunch	0	0	0
School Equipment	(225)	0	0
School Activities	0	0	0
School - Greening	0	0	0
<b>Available funds, end of year</b>	9,209	9,434	9,388