



## **Maple Ridge Elementary School Council**

**Meeting Minutes November 10th, 2015**

**6:30 – 8:35pm**

### **Attendees:**

Cynthia Allen, Natalie Makara, Nicole Guertin-Colverson, Shealee Free, Tamara Johnson, Jacquie Jette, Barbara MacIntyre, Tracy Murdoch, Jennifer DaSilva, Micheline Lalonde, Robin Januska, Crystall Matheson

Not able to attend: Mary & Luc Bourque, Wil Dykstra and Rosita McLaughlin

### **Meeting called to Order** – Cynthia Allen

Meeting agenda approved. All were in favor

Approval of October meeting minutes – Approved by Jacquie, seconded by Tamara

### **Principal Report** – Nicole Guertin-Colverson

- November 11th, 2015 there is a Remembrance Day assembly, this will be held at 10:30am in the gym. All are welcome to partake in this event.
- Extra-curricular sports will start up again, all are pleased that this will be a go again. This allowed for Me to We
- “Me to We” took place today (November 10<sup>th</sup>, 2015), 19 students (all intermediate), staff and the principal represented Maple Ridge ES at the Me to We day at Canadian Tire Centre. This was a very inspirational day and focused on larger community and what students could do to better those in other parts of the world.
  - They spoke about plans that they could do this year to raise money.
  - The MR students will be selling Me to We rafiki (Swahili word for ‘friend’) bracelets this year for \$10.00 – information will be sent home soon. The school purchased 35 up front and additional can be ordered should there be a need. All the money raised will go to the various fundraising areas available such as water, education, food, health, income.
  - Students who were there are going to be hosting an assembly to share what they took away from the day’s events and share what some of the ideas are going to be for the rest of the year.
    - Great messages came from that day – be part of change, you are worthy of being different and you do make a difference. No bullying and to stand up for those in need when they need it.

- Update on the greenspace outside-
  - It would be more cost effective to do the work all at once vs. two different projects. Due to the size of the project, we will need to acquire 3 different bids. The bidding we are hoping happens by winter, so the work can start in the spring.
- The wonderful Butterfly Garden ceremony took place, we were in the paper on October 20<sup>th</sup>, 2015. This was a time for the city councilor, Stephen Blais and the school trustee, Keith Penny, to gather with students, staff and council to celebrate in this proud moment. There is a group photo in the paper of kids who took part in the weeding & maintenance of the gardens. <http://www.oreansstar.ca/News/Local/2015-10-28/article-4325180/Maple-Ridge-certifies-butterfly-garden/1>.
- Last year, there were parent/teacher interviews in the evening and the Friday PD day in November. We are going to be communicating early next week what the plan is for this year's interviews.
- Popcorn forms have come home, this is a fundraiser and it helps to finance the purchase of gym equipment. You can order as much or as little as you would like. They are sealed bags that come home.

### **Chair Report** – Cynthia Allen

- Tree update. Last Thursday the trees were watered for the last time. It was not done in October based on the amount of rain that happened. The ask is that next year we have the trees watered twice a week, we will revisit this next season.
- November 12<sup>th</sup>, 2015 there is an astronomy night. We are hoping to get as many people to participate as possible. It should be a great event and well received by all who participate. There have been emails sent out about these dates/times, please ensure to sign up your kids for this event if you are taking part. Everyone is to report to the gym on the dates of the event.
  - There is also a blow up planetarium.
  - JK- grade 6 .... November 19<sup>th</sup>, 2015
  - Grades 7-8 .....November 12<sup>th</sup>,2015 (extended invitation to grade 6)
- There is a scholastic book fair taking place on parent teacher night, dates historically coincide with fall parent teacher night.
- Entertainment books
  - To date, we have sold a total of 113 books, we have asked to keep the account open until after parent teacher night.
  - If we sell a total of 114 books, then we would start to see a larger bump in a commission.
    - We are looking for people to come sell books during the science nights to parents:
      - November 19<sup>th</sup>, 2015 Tracy
      - November 12<sup>th</sup>, 2015 – need someone to come and sell these books.
    - We sent back a total of 160 books, there are another 100 to send back, we have sold 113 and 10 damaged.
- Early French immersion consultations
  - Cynthia sent out the proposed changes to everyone, there was a public consultation evening at Fallingbrook Elementary school. On November 17, 2015 the proposal will be discussed at the Committee of the Whole meeting and then there will be a final vote by the trustees on November 24/2015.

- You can review all of the data that was shared and the feedback that was shared on the actual document that was on the website and that Cynthia sent out. It shows that there are 66% of the people wanting this change.
- If you are interested in championing this cause (either for or against the proposed changes) then you can reach out to Cynthia and she can share more information.
- There was discussion around our trustee not getting back to people via email and/or phone. The voting happens next week. There has been an ask for the transcripts and the data from the survey.

**Fundraising** – Shealee Free

- Have reached out to both Children’s Place along with Bath & Body Works to establish an E-commerce partnership. Bath & Body Works have come back declined due to the launch of their new partnership. We will be continuing to reach out to different companies to do partnership with. In addition, we will be looking at different ideas for making money on a go forward.
  - Fund Script – that is gift card
    - Sports teams/ churches use this.
  - Dance-a-thon – every year it is a one day event. Every grade gets one hour in the gym, kids have opportunity to collect pledges. Possible incentive: the highest amount of pledges wins a pizza party.
  - We are allowed Bake sales. We have 10 ‘exception’ days in a school year that we are allowed to deviate from the Foods & Beverage Policy (ppm 150). For a bake sale we have to be cognizant of allergens. The kids could have glow sticks and sell them too.

**Financial Report** – Wil Dykstra (see Appendix 1)

- Not present for the meeting – there was the report given for your viewing pleasure.

**Take away items needing follow –up:**

- There will be a note sent home about the popcorn sale and what the funds are for. - Mrs. Colverson
- Mrs. Colverson will be sending a note out about the parent teacher interview days.
- There will be a note sent to the teachers about the Scholastic book sales that can go home, some parents have not yet received and were looking to see if there are coming home.
- We are looking for someone to sell entertainment books on November 12th, 2015 in the evening. We still have them to sell and at this point it would be profit.
- Tracy and Shealee to connect to work through the dance-a-thon.
- We are looking for a teaching and a non-teaching staff to attend Council - Mrs. Colverson
- Teachers will be reminded about the math kits that can go home with students. An email will be sent about different ways to get involved with your kids and do math.
- There may be a milk program, we are to follow up about this program. There will be more to come in the upcoming weeks.

Cynthia thanked present Council members and motioned to adjourn the meeting 8:35pm.

November 10, 2015 meeting minutes approved by MRES council:

\_\_\_\_\_  
Executive Signature

\_\_\_\_\_  
Date

Appendix 1 – Maple Ridge Parent Council Income Statement as of November 10/2015

	Jul '16 - Jun '18	Jul '14 - Jun 16
<b>Income</b>		
Hot Lunch		
Revenue	11,664	31,428
Expense	(6,182)	(16,535)
<b>Total Hot Lunch</b>	<b>5,482</b>	<b>14,893</b>
Entertainment Book		
Revenue	2,925	4,288
Expense	(2,340)	(2,604)
<b>Total Entertainment Book</b>	<b>585</b>	<b>1,684</b>
Movie Night		
Revenue	0	983
Expense	0	(231)
<b>Total Movie Night</b>	<b>0</b>	<b>752</b>
Family Fun Day		
Revenue	0	6,739
Expense	0	(3,757)
<b>Total Family Fun Day</b>	<b>0</b>	<b>2,982</b>
Other		
Grants	1,500	2,500
Art vermicage	0	0
Other revenue	0	1,315
Other expense	0	(581)
Spirit day revenue	0	0
<b>Total Other</b>	<b>1,500</b>	<b>3,234</b>
<b>Total Income</b>	<b>7,567</b>	<b>23,545</b>
<b>Expense</b>		
Interest, bank charges	12	111
Miscellaneous	35	75
School - activities	880	1,727
School - books & equipment	2,190	2,717
School - greening	0	31,551
<b>Total Expense</b>	<b>3,117</b>	<b>36,181</b>
<b>Net Income</b>	<b>4,450</b>	<b>(12,636)</b>
Cash, beginning of year	3,822	16,458
<b>Cash, end of year</b>	<b>8,272</b>	<b>3,822</b>
<b>Reconciliation</b>		
Balance per bank	41,428	31,737
Outstanding cheques	(470)	0
Outstanding deposits	5,771	2,085
Commitment (School Yard)	(29,246)	(30,000)
Commitment (Activities/Equipment)	(2,700)	0
Future payments (hot lunch, etc)	(6,511)	0
<b>Cash, end of year</b>	<b>8,272</b>	<b>3,822</b>