



Maple Ridge Elementary School Council

Meeting Minutes – October 9th, 2018

6:30 pm – 8:30 pm

Attendees: Marianne Harvey, Marc Laliberté, Vicky Bisson, Cynthia Allen, Chantal Burns, Kerry Harris, Amanda Hope, Tracey Charles, Terri-Lynn Kennedy, Elitza Palazov, Brenda Beaudoin, Barbara MacIntyre, Kristi Leblanc, Wendy, Mak, Heather Peppy, Lisa Briscoe, Micheline Lalonde

Regrets: Wil Dykstra, Rosita McLaughlin

MEET THE CANDIDATES – Zone 8 School Trustee candidates, Keith Penny and John Hewitt
Invitations to attend a 'meet the candidates' evening were issued to the Zone 8 schools as well as through OCASC. School wide emails were sent to Maple Ridge parents & guardians. Municipal elections are scheduled for Monday, October 22, 2018. There are two candidates running for the Zone 8 school trustee position. Both were present to introduce themselves and answer questions.

Keith Penny: Keith is the incumbent. He is an Orleans resident for the past 20 years, had 4 children go through the public system both at Maple Ridge ES and at Sir Wil HS. Keith was the Council Chair at both MRES and SWL therefore he felt that running for trustee was the natural evolution. Keith is going to continue to advocate for student achievement in particular in mathematics. He will continue to support teachers and education workers at the government level so that students continue to be engaged in learning. Additional information can be found at: <http://www.keithpenny.com/home.html>

John Hewitt: John is father of two daughters and has two grandchildren. He is from the Toronto region and a Ryerson graduate. He is a contractor for HVAC and elevators. John does energy audits. He has had many contracts with government agencies and would like to work with the school board to take advantage of all grant money available to them. He provided attendees with an overview of his election platform which is also found on his website. He realizes the importance of skilled laborer and tradespersons. He feels that apprenticeships and skills are not emphasized enough in the school system. Additional information can be found at: <https://sites.google.com/view/john-hewitt-4trustee/>

Meeting called to Order

September minutes

- Minor corrections: Addition of Chantal Burns as a Member at Large, Principal report section, the new EA is Lilly King, no Lilly Kim
- **Motion** by Elitza Palazov to accept September minutes with minor corrections, **Seconded** by Chantal Burns. **Motion passed**

Principal Report (Marianne Harvey)

- Daily milk program started today, October 9, 2018
- Breakfast program has started. An email was sent out to all families. Breakfast program is open to everyone.
- Adam Switzer is back again this year as our DOT – Designated Occasional Teacher. This is a full time position. He comes to school every day and will substitute for a teacher that is unexpectedly absent. If he is not needed at MR, he could be asked to fill in at a neighboring school or he will be an extra teacher for the day.

- Maple Ridge has a new Early Childhood Educator (ECE) – Chelsea St. Jean. Chelsea was last at Fallingbrook ES. One of our ECE is now at Fallingbrook.
- Terry Fox Run – The school raised about half of what it raised last year, \$1656.
- School Clothing – sales of the Maple Ridge/Maverick clothing are down. It was suggested that perhaps their location at the Meet the Teacher evening was not optimal. Council discussed that it might be advantageous to sell the clothing at different times of the year and not just in the fall.
- OCDSB is in year two of the five year tech plan. The goal is to have a ratio of 1 device to every 4 students in addition to every teacher having a chromebook. MRES will be receiving 57 devices through the OCDSB, mostly chromebooks for the secondary grades and iPADS for the primary grades. There are 12 tech tubs on order, making the total 69 new devices. Twelve being paid for by the school budget.
- Request on behalf of Tanya Dumas (Office Administrator) for an itemized list of purchases to be covered by the cheque in the amount of \$2700.00 **Action:** Cynthia (Chair) to review archived email for list, and forward to Ms. Dumas

Chair report (Cynthia Allen)

- Council discussed an amendment to future Council Agendas to include/reflect, “Childcare provided”
- OCASC update: First general assembly was held September 27, 2018. Tim O’Loan spoke on behalf of Mamawi Toghter – Community Reconciliation in Action. This is a community based initiative that engages parents and communities. He is happy to assist Councils and Schools to learn about these important subjects. There was a suggestion to purchase the book, They Came for the Children: Canada, Aboriginal Peoples and Residential Schools as a good foundation book. This is a product of the Truth and Reconciliation Commission of Canada. There are also books published by Canadian Geographic that are good resources. [file:///C:/Users/CALLEN/Downloads/Draft%20Minutes%20OCASC%20September%202018%20\(1\).pdf](file:///C:/Users/CALLEN/Downloads/Draft%20Minutes%20OCASC%20September%202018%20(1).pdf).
Next OCASC meeting to take place Thursday, October 18, 2018, at Fisher Park school on Holland ave. between 7-9 p.m. Cynthia asked if someone would be interested/available to attend this meeting, and to let her know.
- Purdy’s Fundraiser: Council decided that the funds raised would be to purchase updated audio visual equipment including but not limited to media cart, bluetooth speakers, sound board, wires and cables, laptop
Fundraising Dates: Council decided to launch after Halloween on Monday, November 5, 2018, Online ordering portal closes November 26, 2018, anticipated product receipt date of December 5, 2018

The campaign is being advertised as online ordering only, however, council acknowledges some families may still request a paper-based form. Heather Peppy volunteered to produce a QR code.
- Principal Profile – The Principal Profile must be submitted to the OCDSB by October 31, 2018. A copy of last year’s profile was circulated via email. There was a lot of discussion and several suggestions made, too many to finalize the document at the meeting. Amanda Hope volunteered to incorporate the changes into the document. Council members were invited to submit their suggestions via email to Amanda by October 20, 2018. A vote of the final draft was conducted by email. Voting was open from October 20 – to close of business on October. 24. There were 14 YES votes received, with 0 NO votes. The 2018/19 Principal Profile was approved with minor grammatical corrections and submitted to the OCDSB.

Treasurer's Report (Appendix 1) Wil Dykstra is absent. Change in financial statement from September meeting, due to pizza revenue for term 1.

Hot Lunch/Pizza

- Term 1 pizza ordering period is closed. Numbers up slightly as compared to last year.

Wish List

- Outdoor Basketball nets: \$200 in funding to be provided by community centre, \$200 in funding provided by school council. Council voted in June to **Action:** Follow up with Bill Searle on order of outside hoops.
- Maple Ridge Flags: Two tear drop flags already order. **Motion** by Wendy Lim and **Seconded** by Brenda Beaudoin for Council to order and fund the purchase of two more flags in the amount of \$360.00. **Motion Passed**
- Council discussed purchasing a new canopy (dimensions: 10 x 10) for school events; School to provide funding of approximately \$960.00 **Action:** Wendy Lim to confirm amount with Principal
- Council discussed purchasing two bases for the tear drop flags, for school events that are either inside or where cannot penetrate ground with base pick. Cost of bases are \$54.00 each. **Motion** made by Elitza Palazov and **Seconded** by Chantal Burns to fund this purchase. **Motion Passed.**
- **Forest of Reading** – Kathy Dunn submitted a request to fund the Forest of Reading in the amount of \$1850. Council has supported the program for several years. There was discussion as to what was the Forest of Reading. Parents were asked to look at the bookshelves with last year's books to see the content. The program consists of both French and English books written by first time Canadian authors. The books are striated by age. The students are asked to sign up for the appropriate level. As they read the books or have the books read to them, they keep track on a wall chart the books they have completed. When they reach five books, they are eligible to vote at the end of the year for their favorite. The program is Canada wide. Motion to approve made by Cynthia Allen, seconded by Barbara MacIntyre. **Motion Passed** with 13 YES and 2 No. The two NO votes thought that the program sounded expensive. Unfortunately, no one was present that new the exact number of books that the \$1850 purchased.

POST COUNCIL UPDATE: The Forest of Reading program consists of current titles in both French and English at four reading levels. The \$1850 pays for registration in the program as well as 170 books, resulting in books costing a little over \$10 each. http://www.accessola.org/web/OLA/Forest_of_Reading/Nominated_Lists/OLA/Forest_of_Reading/Current_Program_Year.aspx.

Round Table

"Me to We", no specific action was introduced or taken. A group of Maple Ridge students will be attending WE DAY on November 14, 2018 at Canadian Tire Centre. Me to We group is organizing the food drive to run throughout the month of October, 'We Scare Hunger'. Discussions around whether the food collected through the Me to We group could be designated to a particular population such as those affected most by the September tornados. **Action:** Marianne Harvey to inquire regarding feasibility of designating recipients.

October 9th/2018 meeting minutes approved by MRES council:

Cynthia Allen
Executive Signature

November 13/2018
Date

Appendix 1.

**Maple Ridge - Parent Council
Income Statement & Fund Reconciliation**

	(current)	(last meeting)	(last year)
	Sept 30, 2018	Sept 18, 2018	Jul '17 - Jun '18
Income			
Lunch Programs			
Revenue	12,392	0	24,157
Expense	-7,205	-283	-13,989
Total Lunch Programs	<u>5,187</u>	<u>-283</u>	<u>10,168</u>
Dance-A-Thon			
Revenue			
Expense			
Total Dance-A-Thon	<u>0</u>	<u>0</u>	<u>0</u>
Family Fun Day			
Revenue	0	0	4,502
Expense	0	0	-4,147
Total Family Fun Day	<u>0</u>	<u>0</u>	<u>355</u>
Movie Night			
Revenue	0	0	2,217
Expense	0	0	-416
Total Movie Night	<u>0</u>	<u>0</u>	<u>1,801</u>
Other			
Grants	0	0	1,500
Other revenue	0	0	1,179
Purdy's revenue	0	0	3,287
Purdy's expense	0	0	-1,389
Total Other	<u>0</u>	<u>0</u>	<u>4,577</u>
Total Income	<u>5,187</u>	<u>-283</u>	<u>16,901</u>
Expense			
Donations, sponsor			
Interest, bank charges	6	5	31
Miscellaneous	87	0	377
School - activities	0	0	8,050
School - books & equipment	722	0	10,136
School - greening	226	226	-5,117
Total Expense	<u>1,041</u>	<u>231</u>	<u>13,477</u>
Net Income	<u>4,146</u>	<u>-514</u>	<u>3,424</u>
Available funds, beginning of year	11,094	11,094	7,670
Available funds, end of year	<u>15,240</u>	<u>10,580</u>	<u>11,094</u>
Reconciliation			
Balance per bank	25,721	14,202	14,333
Balance per PayPal	392		
Outstanding cheques	(4,073)	(3,622)	(3,622)
Outstanding deposits			383
Commitments			
Hot lunch	(6,400)		
School equipment	(400)		
School activities			
Available funds, end of year	<u>15,240</u>	<u>10,580</u>	<u>11,094</u>