

## Maple Ridge Elementary School Parents Council

18 June 2019

Attendees: Wendy Mak, Crystall Matheson, Jennifer Tracey, Marianne Harvey, Cynthia Allen, Elitza Palatov, Lisa Briscoe, Amanda Hope, Micheline Lalonde, Marc Laliberté, Michelle Snook, Wil Dykstra, Rhiana Lorimer, Rosita McLaughlin, Jennifer Malek, Courtney DeGagné, Heather Peppy

Regrets:

Meeting called to order: 6:34 pm by Cynthia Allen

### **Approval for June agenda**

- Motion to approve agenda. **Motion passed.**

### **Approval for May minutes**

- Motion to approve minutes. **Motion to passed.**

Minutes Recorded By: Amanda Hope

### Principal's Report (Marianne Harvey)

- A notice from Ottawa Public Health was sent home to all Kindergarten students regarding a case of Hepatitis A at Maple Ridge. OPH came to the school and did a risk assessment. As the child is in Kindergarten and the children share a bathroom, it was determined that only Kindergarten students and any staff or volunteers having been with the classes since March break will be offered the first dose of the vaccine, free of charge. OPH is setting up a vaccination clinic in the gym on Thursday, June 20 from 8:45 am - 5:45 pm for those who have been issued a notice. It is preferred if parents can attend with their child but if not, a staff member will bring those children and the parents will be contacted.
- Grade 8s had a trip to Toronto that went very well. The students enjoyed themselves and everyone was well-behaved.
- The grade 7s are going to LaRonde on Thursday.
- The primary classes are having a play day on Friday.
- EQAO went well. Results will be sent to parents in the fall.
- Family Fun Day was also a success.
- The Scholastic Book Fair was also a huge success. The librarian was able to purchase \$1900 worth of books!
- Reports have been handed into the office by teachers.
- Last Thursday there was a ceremony at Confederation High School for volunteer appreciation. Cynthia Allen was nominated by sadly, did not win in her category. It was a lovely event that was also attended by trustees, superintendents, and the director.

- Friday morning was the Volunteer Appreciation Breakfast which was put on by Mme Fortin and Mme Meating.
- Staffing news: Samantha Green (music) is leaving, giving a 0.38 vacancy.
  - Full time LTO 5/6 Immersion – will be placed
  - 0.15 Immersion – will be placed
  - Mme Josée (ECE) is leaving. Interviews will start shortly.
  - Lilly King (EA) is leaving. Daniela Housen will be taking over half-time AM.
- Hopefully keeping the extra portable.
- The school will be getting a new front sign. Hoping to keep the “pencils”.
- Next Wednesday is the Grade 8 leaving ceremony from 11:30-12:45. There will be pictures and refreshments followed by a dance and pizza lunch.
- Kinders in the Park will happen in August.

#### **Chair’s Report (Cynthia Allen)**

- Constitution Review: Cynthia talked to Michelle Giroux (Policy Executive Officer) to determine exactly what needs to be in the Constitution. An election committee was formed (M Laliberté). **Motioned to accept the Constitution by Cynthia. Seconded by Wendy. Passed.**
- May OCASC. Wondering if it is worth it to continue to be a member of OCASC? Something for the next council to think about.
  - A parent volunteer from Bell High School attended to talk about getting 3Dprinters in all the schools. He had some trustees on board with the idea.
  - Discussion around school trips, specifically looking at the larger school trips and the educational value. Is it fair to schools that cannot afford such trips?
- Report backs for the Pro Grant to be done over the summer.
- Report of all the activities, events, materials, that Council has supported this year.
- Family Fun Day for next year: Circus Delights is tentatively reserved for May 28. Did not need to out any money down. Next year’s council may want to look at other options as they are getting more and more expensive.

#### **Financials (Wil Dykstra) (Appendix 1)**

- FFD: because of a \$200 donation from Tiny Hoppers, we were able to make a little bit of money, but not much. Next year’s council may want to look at increasing the cost of tickets since the cost of everything has gone up but our ticket prices have not. Some items still need to be paid.
- Wil will be in touch with Tanya to finalize the cost of everything and ensure it has all been paid. We should start with ~\$11,000 next year.
- Jennifer will do a financial review over the summer.
- Will need a new treasurer next year as Wil is not returning.
- \$110 given as a thank you for the custodial and office staff.

#### **Communications (Rosita McLaughlin)**

- There will be a newsletter in August.

- The Yearbook is done. Big thank you to Heather, Elitza, and Rosita for organizing the Yearbook Committee. The kids did a phenomenal job. Council members will gladly do it next year but would like more regular, weekly meetings.

\*\*Books were purchased for the library, dedicated to Wil and Micheline as they will both be leaving Council.

Next Council meeting is the 3<sup>rd</sup> Tuesday in September.

**Adjourned at 7:52 pm.**

June 18<sup>th</sup> /2019 meeting minutes approved by MRES council:

*Cynthia Allen*

*October 8th / 2019*

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Executive Signature

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Date

Appendix 1. Financial Summary

**Maple Ridge - Parent Council  
Income Statement & Fund Reconciliation**

	June 18, 2019	(last meeting) April 9, 2019	(last year) Jul '17 - Jun '18
<b>Income</b>			
<b>Lunch Programs</b>			
Revenue	26,750	26,721	24,157
Expense	-17,058	-15,186	-13,989
<b>Total Lunch Programs</b>	9,692	11,535	10,168
<b>Family Fun Day</b>			
Revenue	4,742	0	4,502
Expense	-4,448	0	-4,147
<b>Total Family Fun Day</b>	294	0	355
<b>Movie Night</b>			
Revenue	1,325	0	2,217
Expense	-330	-330	-416
<b>Total Movie Night</b>	995	-330	1,801
<b>Other</b>			
Grants	2,470	3,470	1,500
Other revenue	228	228	1,179
Purdy's revenue	1,635	1,635	3,287
Purdy's expense	0	0	-1,389
<b>Total Other</b>	4,333	5,333	4,577
<b>Total Income</b>	15,314	16,538	16,901
<b>Expense</b>			
Interest, bank charges	30	25	31
Miscellaneous	197	87	377
School - activities	5,209	3,920	8,050
School - books & equipment	9,953	9,440	10,136
School - greening	226	226	-5,117
<b>Total Expense</b>	15,615	13,698	13,477
<b>Net Income</b>	-301	2,840	3,424
<b>Available funds, beginning of year</b>	11,094	11,094	7,670
<b>Available funds, end of year</b>	10,793	13,934	11,094
<b>Reconciliation</b>			
Balance per bank	17,701	27,193	14,333
Balance per PayPal	0	715	
Outstanding cheques	(976)	(330)	(3,622)
Outstanding deposits/receivables	7,619	2,557	383
<b>Commitments</b>			
Hot lunch	(900)	(4,000)	
School equipment	(10,501)	(10,051)	
School activities	(2,150)	(2,150)	
<b>Available funds, end of year</b>	10,793	13,934	11,094