



**Maple Ridge Elementary School Parents Council**

**January 15<sup>th</sup>/2019**

Attendees: Michelle Snook, Jennifer Tracey, Crystall Matheson, Wil Dykstra, Micheline Lalonde, Wendy Lim, Rosita McLaughlin, Elitza Palazov, Kristi Leblanc, Barb MacIntyre, Marc Laliberté, Marianne Harvey, Cynthia Allen, Rhiana Lorimer, Amanda Hope

Regrets: Chantal Burns

Meeting called to Order

**Approval for January Agenda**

- Motion to approve agenda by Michelle Snook, seconded by Rosita. **Motion Passed.**

**Approval of November meeting minutes**

- Motion to approve with minor amendment, by Michelle Snook, seconded by Rosita McLaughlin. **Motion Passed.**
- Amendment: addition of Cynthia Allen to attendee list

Minutes recorded by: Cynthia Allen

**Principal's report** (Marianne Harvey)

Staffing Updates:

- Gordon Elliott is on medical leave, Derek Barber from Cairine Wilson replacing, until first or sec week of Feb
- Rob Ferry going for surgery, first two weeks of Feb will be off 10 days
- Jeff Christian on medical leave, Crystal Dillon replacing
- Dan Lepage is on medical leave, Rob Quinn replacing
- A new school Resource Officer has been assigned to Maple Ridge

School Activities:

- Basketball tryouts are starting
- Grade 3 classes going to Macskimming Outdoor education center – Wednesday, January 16
- Grade 1 – Museum of Nature on Friday, January 18<sup>th</sup>
- February 4<sup>th</sup> 11<sup>th</sup> 25<sup>th</sup> – Swim to Survive program for all grade 3 students –  
<http://www.lifesavingsociety.com/swim-to-survive/swim-to-survive/school-grant-program.aspx>.
- Proud to be Me grant – Improve with Improv – Jennifer Laale, two days of workshops, January 14 & 15, primary classes

School Improvement Plan -

- Two SLP (School Learning Plan), one for student achievement and one for student well being
- Achievements needs to include mathematics & resilience in math
- **Goals** – the framework for student well being, used to determine what our goals will be, need to be developed and submitted to the OCDSB by February. This was the focus of the Jan. 15, staff meeting.
  1. cognitive well being
  2. social emotional well being - Self and Social Awareness and Relationship skills
  3. physical activity well being - what to work on, general resilience, physical activity,

#### Upcoming Planning Days

- January 25 – focus on report writing
- February 15 – focus on Elementary Teacher’s Federation of Ontario (ETFO) activities
- April 12 – Planning day run by the school, Board direction, safety – ladder training

#### Collaborative inquiry for mathematics with Sir Wilfrid Laurier High School

Working group consists of Grade 8 & 9 math teachers, vice principal from SWL, math instructional coach from the Board, elementary school principals

Elementary schools report on all 5 strands of math.

Secondary schools reports one grade which includes combination of 5 strands

Initial meeting outcomes include that at the elementary school level, data management & probability should have less time spent working on this strand. Another example, focus on number sense is greater in lower grades. More emphasis and time needs to be allotted to work on fractions at the elementary level. Next meeting scheduled.

#### Raz Kids – <https://www.raz-kids.com>.

“Online guided reading program with interactive ebooks, downloadable books and reading quizzes.” Six teachers have expressed an interest in using the program. It is a remedial program. Children must go on it at home to read, rewards etc... Class subscription is 36 students. 6 subscriptions – 216 children in the school would be targeted, cost per subscription is \$150/ class = 6 subscriptions = \$900. Additional staff have said that if the program was at the school, they would look into using it as well. A request for Council to pay for half \$450.

Sound System – James Thorpe has looked at the system at the end of November. He says that an upgrade is needed including wireless mics, Bluetooth connection, the wifi in the gym is working well, amplifier with Bluetooth, 8 inputs minimum, 4 wired mics, wireless mics, no money requested as of yet.

#### Chair Report (Cynthia Allen)

- PRO Grant - \$1000- Scientists in School Family Science evening – April 4, 2019, 6:00-8:00pm. Discussion followed about how the evening should unfold. Council decided that it would be more productive to run 4 workshop style sessions X 2 in the evening rather than marketplace style evening/open concept in the gym. Will need volunteers to assist SIS staff. Communication to be sent home closer to the date along with links to sign up for the sessions.
- OCASC updates – no December meeting
- MRES constitution- sent to Amanda Hope, Heather Peppy and Wendy Lim for review, to be ratified in April
- Council Information flyer needs to be updated by February so that it can be included in the kindergarten Welcome Packages that are given to incoming parents at the May kindergarten information evening.

#### Financial Report – (Wil Dykstra) Appendix 1

- Minus commitments, about \$15,000.
- Jennifer Tracey performed the financial review for the 2017/18 school year. The review findings were entered into the minutes. Jennifer found no errors, miscalculations or misappropriations.

#### Wish List

- Motion to fund \$450 for **Raz Kids subscription** by Wil Dykstra, Seconded by Michelle Snook- Motion Passed.

- Kinder group requested \$1000 in November to replenish the toys and hi-tech building equipment in addition to replacing broken bins. Council asked for a more specific list.
  - Wooden ramps \$209
  - Popoid building X 2 \$59 each
  - Light up circuit bloc X 2 \$59 each
  - Survive the quake engineering \$62
  - Snap robots \$75
  - Big bolt construction \$200
  - Lego vehicles \$199
  - Lego people \$99
  - Bins from Dollarama

Motion to fund \$1000 by Barbara MacIntyre, Seconded by Wendy Lim. **Motion Passed.**

- Achievement Plaques & Medals – In June, at the school leaving ceremony for the grade 8 classes, awards and medals are presented to deserving students in a number of subjects, ie. Most Improved, History Award, Drama, Athlete etc... The plaques hold 18 nameplates. Last year the plaques were full requiring new plaques to be purchased prior to the end of this school year. Quotes were obtained from two companies. It was decided to continue with the same company, Régimbal Promotions Ottawa as we have had good service with them. The plaques will cost \$1400 + 250 medals at \$6.75 to total \$1687. Motion to fund \$3000 for the purchase of plaques and medals by Micheline Lalonde, seconded by Amanda Hope. **Motion Passed.**

**Pizza – Wendy Lim/Jennifer Tracey**

Term 2 pizza ordering is on-going, 90 orders so far. Rosita has prepared several reminder emails to be sent out in a timely manner. Wendy Lim will be unavailable to oversee pizza lunches for a short time after she delivers her baby however a Pizza Guy, Wendy’s husband is already to go in addition to help from Kristi Leblanc, Barb MacIntyre and Mary Dixon Bourque.

**Yearbook update**

- Sale of candy canes in December - \$200 profit. Students will be selling candy-grams in February for Valentine’s Day

**Adjourn: 8:10pm**

January 15<sup>th</sup>/2019 meeting minutes approved by MRES council:

*Cynthia Allen*

*February 19/2019*

\_\_\_\_\_  
Executive Signature

\_\_\_\_\_  
Date

Appendix 1.

**Maple Ridge - Parent Council  
Income Statement & Fund Reconciliation**

	<u>Jan 14, 2019</u>	<u>Nov 12, 2018</u>	<u>(last year) Jul '17 - Jun '18</u>
<b>Income</b>			
<b>Lunch Programs</b>			
Revenue	15,510	12,392	24,157
Expense	-9,049	-7,079	-13,989
<b>Total Lunch Programs</b>	<u>6,461</u>	<u>5,313</u>	<u>10,168</u>
<b>Dance-A-Thon</b>			
Revenue			
Expense			
<b>Total Dance-A-Thon</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Family Fun Day</b>			
Revenue	0	0	4,502
Expense	0	0	-4,147
<b>Total Family Fun Day</b>	<u>0</u>	<u>0</u>	<u>355</u>
<b>Movie Night</b>			
Revenue	0	0	2,217
Expense	0	0	-416
<b>Total Movie Night</b>	<u>0</u>	<u>0</u>	<u>1,801</u>
<b>Other</b>			
Grants	1,500	0	1,500
Other revenue	228	0	1,179
Purdy's revenue	1,618	0	3,287
Purdy's expense	0	0	-1,389
<b>Total Other</b>	<u>3,346</u>	<u>0</u>	<u>4,577</u>
<b>Total Income</b>	<u>9,807</u>	<u>5,313</u>	<u>16,901</u>
<b>Expense</b>			
Interest, bank charges	17	6	31
Miscellaneous	87	93	377
School - activities	1,000	0	8,050
School - books & equipment	4,057	722	10,136
School - greening	226	226	-5,117
<b>Total Expense</b>	<u>5,387</u>	<u>1,047</u>	<u>13,477</u>
<b>Net Income</b>	<u>4,420</u>	<u>4,266</u>	<u>3,424</u>
<b>Available funds, beginning of year</b>	11,094	11,094	7,670
<b>Available funds, end of year</b>	<u>15,514</u>	<u>15,360</u>	<u>11,094</u>
<b>Reconciliation</b>			
Balance per bank	16,498	21,044	14,333
Balance per PayPal	3,110	392	
Outstanding cheques	0	(1,176)	(3,622)
Outstanding deposits/receivables	3,175		383
<b>Commitments</b>			
Hot lunch	(2,400)	(4,500)	
School equipment	(3,869)	(400)	
School activities	(1,000)		
<b>Available funds, end of year</b>	<u>15,514</u>	<u>15,360</u>	<u>11,094</u>