



MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Education
Foundation
of Ottawa



Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

January 14, 2020

Attendees:

Cynthia Allen, Pamela Dossett, Jennifer Tracey, Crystall Matheson, Marianne Harvey, Marc Laliberté, Lisa Briscoe, Michelle Snook, Sebastien Jean-François, Tonia Awatt, Lisa Strachan, Elitza Palazov, Jennifer Malek, Heather Peppy

Regrets:

Rhiana Lorimer, Tamara Johnson, Kristi LeBlanc, Barbara MacIntyre, Amanda Hope, Rosita McLaughlin, Wendy Lim

Guest Speakers:

Student Council representatives: Riley A., Jamie W., Isabelle S.

Meeting called to Order

6:34pm Minutes Record by: Pamela Dossett

Approval of January 14, 2020 Council Agenda:

Approved

Old Business & Approval of last meeting's minutes:

Approved - Jennifer Tracey motion to approve, seconded by Sebastien Jean-François

Update - MRES Student Council

Riley A. (Mme. Roussel's class) – Movie Night

The grade 6 students in collaboration with the Maple Ridge Elementary School (MRES) Council would like to organize a movie night at Maple Ridge on Thursday January 23, 2020 at 6:30pm, doors open at 6:00pm. All profits from this event will be donated to the Ottawa Food Bank.

The movie that they would like to showcase is **POKEMON DETECTIVE PIKACHU**. Cost of admission to the movie is \$2 per ticket, but additional donations are welcome! In addition, they would like to have a concession stand open where they would be selling a variety of food and beverages, all at the cost of 1 or 2 dollars. The movie will be played in the gym and the concession stand will be by the D&T room.

Movie is on for appx 1.5 hrs, closes around 8:00. Next day is a PD day. This is a family event which means that all students must have adult accompaniment with them at the movie. Mme Roussel's class is looking for parent volunteers to support this student initiative. Email will be sent out January 15, 2020 to inform parents.

Mme Roussel has already been in contact with Cynthia to discuss the logistics and to ask if the project could be supported by Council. This is an important class project that the students had been working on as part of their social studies class. Their teacher was not able to attend the movie night after school hours therefore Council was asked if we could help. In addition, Council could help by purchasing 3 cases of water and 10 cases of popcorn, at an approximate cost of \$150. Any leftovers could be saved for another movie night in the Spring or for Family Fun Day. The parent council will have a movie DVD onsite if the Wi-Fi does not work. Grandma Barb will monitor the door to ensure that parents are with the children. Council provided tickets and extra cash boxes. Council will also provide an initial float so that the students have change ready for the first sales.

Motion made by Cynthia, Michelle seconded. All in favor. Motion passed.

Jamie W. Student Council Representative –Spirit Days

| | |
|-------------------|--|
| January 31, 2020 | Grade colours day. Will send an email a week in advance (Jan 24) asking students to wear clothing of the respective colors for each of the grades. Kindergarten (red), Grade 1 (blue), Grade 2 (green), Grade 3 (orange), Grade 4 (purple), Grade 5 (yellow), Grad 6 (brown), Grade 7 (white black / grey), Grade 8 (pink) |
| February 21, 2020 | Hawaiian Day – wear something that reminds you of the heat |
| March 13, 2020 | Movie star day / PJ day |
| April 9, 2020 | Superhero or villain |
| May 8, 2020 | Twin day |
| June 12, 2020 | School colour day / sport day |
| June 19, 2020 | LGBTQ+ rainbow day |

Cynthia brought up that the Family Fun Day will be May 28, 2020 and maybe we could add something for that day. Student Council agreed they will put some thought into that suggestion.

Isabelle S. Student Council Representative - Wall of Kindness (WOK)

Create a Wall of Kindness (WOK) in the foyer. Student Council will distribute blank cards to the kindergarten classes and help encourage them to complete a nice or meaningful message that they want to post for a friend. These messages are geared towards the Primary classes (Kindergarten to Grade 3).

Student Council member will start going to primary classes in March 2020. They will begin visiting classrooms at nutrition breaks to help fill out and collect the cards. In May 2020 they will open to intermediate grades.

Student Council will take responsibility to double check messages prior to posting on the WOK. The student council will take some time to ensure that all the students have a message geared towards everybody so that nobody feels left out if they do not receive a personalised message.

School Legacy Project – 20th anniversary

Student Council reps (grade 4+) plan on generating ideas of a Legacy Project to commemorate MRES' 20th Anniversary. Reps will get input from primary children so ensure there is a well-rounded reflection of the school. Here are a couple ideas that have already been discussed and explored:

1. **Fence Posts:** each class would decorate a fence post and install the finished product outside their classroom as a permanent fixture.



2. **Art for Washrooms:** decorate the school washroom doors/walls with vibrant and inspiring images / kind messages. The paint in the washrooms has faded over time and in need of a facelift. The walls are very plain. The custodian is currently looking into the best type of paint that could be used for the concrete walls. If this is the idea chosen, then perhaps they could come up with a team of painters within the school or hire a student from Canterbury to collect community service hours. Or, perhaps there is enough doors for every class to paint one.

Principal's Report: Marianne Harvey

See School Budget Presentation – Appendix A

Topics for Discussion:

1. School Budget (appx \$250 / student, covers faculty absenteeism and supplies/materials)
2. School Generated Funds (Principal: fundraisers, HST rebates, charitable donations, etc.)
3. School Council Role

Labour Negotiations

No current updates, please make sure that you are staying up to date by listening to the media, emails being sent home, website. There is not anything new except for what is already being communicated in the media. Starting next week, Elementary Teachers' Federation of Ontario (EFTO), will be rotating strike days. Extra activities for this week and next week have been cancelled. Forest School has been cancelled. Swim to Survive has not been postponed. The DD class is still going to a presentation or talent show at Glebe on Friday. This activity is not cancelled because it is considered "life skills."

Kindergarten Toys Donation

\$19,000 worth of toys were donated to our school! This amount was much appreciated and was way too much, so they have distributed to all classrooms and other local schools. New things, 100s of these steam contraptions that people can build, to be given away at the Science nights.

Portobello/Valin Roundabout Info Session

Information Night regarding the roundabout on Thursday January 16, 2020 at South Fallingbrook Community Centre.

The City of Ottawa invites residents to learn about the proposed roundabout at Portobello Boulevard and Valin Street. Provide answers to questions residents may have regarding why a roundabout has been selected. The Open House has been organized in the form of a drop-in session. The study team will be available to discuss the information provided on display boards and answer questions from the public.

WiFi – Upgrades

The school has recently had WiFi upgrades installed. They took out every hub in the school and replaced them which drastically increased the availability of WiFi. Has been much better, no glitches or stalling.

Legacy Project

Tim Hutt, author, does workshops for kids. Vicky Bisson asked him about writing a book about Maple Ridge's 20th Anniversary. Idea of involving kids to do a writing workshop.

Chair Report: Cynthia Allen

- **Mad Science** coming for the winter session – 8 weeks of Crazy Chemworks. Registration made through Mad Science <https://ottawa.madscience.org>
 - Monday's 3:05-4:05 January 13, 20, 27, February 3, 10, 24, March 2, 9 - \$129.50
 - Kindergarten – Grade 8
 - Currently have 4 kids on waiting list. Improvements were made when they opened a second room for the activity –
- Arts Express is returning for the winter session, two different classes are being offered after school. Registration is through Arts Express <https://www.artsexpress.ca/all-programs>
 - **Broadway Lights** – sing, dance, and act
 - Tuesday's 3:00-4:30 February 6, 2020 – March 24, 2020 - \$140
 - **Cartooning** – telling stories and creating
 - Thursday's 3:00-4:30 February 6, 2020 – March 24, 2020 - \$145
- The LEGO Guy is back again – 6 Week session starting end of January.
 - Monday - **Lego Robotics** grades 5-8 (first break) and grades 3-4 (second break)
 - Thursday - **Lego Engineering** grades 1-2.
 - Payment through school class online. Tanya Dumas setting up account.
- Proud To Be Me grant- Maple Ridge was awarded a PTBM grant for \$762.00. April 14/2020, the intermediate students will participate in an Improve with Improv – Be Your Best workshop. Jennifer Laale will deliver three workshops so that all grades 7&8 students can participate (max 50-60 students/workshop)
- Scientists in School – Family Science Evening is scheduled for Thursday, April 2. Last year the science evening was supported by the PRO grant. It was such a big success therefore Council is moving forward for this school year using fundraising dollars and the \$500 Parent Involvement Committee grant. In November Council voted to spend an additional \$750 for a total of \$500 for the Family Science Evening. That amount was based on last year's cost. The cost for this April will be \$1360. Therefore Cynthia asked Council to approve an additional \$110 to total \$860 from fundraising profits. **Motion made by Cynthia, Sebastien Jean-François seconded. All in favor. Motion passed.**
- Next OCASC meeting Thursday, January 16 – discussion will again be on how the ministry money will be allotted to schools. OCDSB received \$40,000 and needs to devise a plan on how it will be distributed to schools
- Next Thursday January 23, 2020 Movie Night. We will need adult presence: Barb, Michelle, Marc Laliberté, looking for more volunteers. If there is a teacher's strike, we will have to cancel the evening. Miss Marianne will ask about the Community Centre use as a back-up plan.
- Invited speaker for February Council
 - Clarissa Arthur – Executive Director from the Education Foundation of Ottawa. Cynthia met her at the November Parent Conference. Interestingly, she comes from the Orleans area and her children are MRES alumni. Tweek Tuesday is an Education Foundation fundraiser.
- Discussions around doing a fundraiser in support of those affected by the wildfires burning Australia.

Fundraising: Jennifer Tracey & (Wendy Lim absent)

Due to the strike landing on a pizza day (Wednesday January 15, 2020) the second term pizza registration will also be delayed by one week since there will be a make-up day replacing Jan 15. The make-up date is February 5th. Jennifer and Wendy will work on drafting an email to send to parents advising of this extension.

As a result, the term two pizza round will also be postponed by one week and also end in June earlier, June 10th. Term two pizza will be split into two ordering periods. Parents will have the option to order for the entire second term or just the first half of it. Later in the term, the online portal will be opened again so that parents can order for the second half. This initiative is being piloted as a result of feedback received from parents saying that it was a large expense all at once following the Christmas season. Council normally covers the transaction fees associated with ordering however by opening it up, parents are now going to be responsible for the \$0.30 transaction fee. Parent Council nor the school administration do not foresee this as being a huge issue.

Treasurer's Report (Appendix B): Jennifer Tracey

Miss Marianne reported that Wendy's husband came in just before Christmas for an estimation on how much the sound system improvements would cost. There is approximately \$9000 of available funds (including the projected funds for hot lunches + the costs of term 1 pizzas. This number will increase once term 2 pizza profits are estimated.)

Kindergarten and music bill are still outstanding.

The cheque for the Purdy's Chocolate Campaign was received. \$1641.18 was the profit in addition, Wendy has approximately \$100 / \$150 Prudy's gift cards. Purdy's gives out gift cards when fundraising sales reach certain milestones.

Wish List

Approved

- Caroline Dudley requested GB+ Levelled Readers for French immersion grades 3 & 4. A quote was reviewed for 4 collections appx 10 books / collection - 40 books in the collection \$656.70 - Approved
- \$110 top up for Science Night - Approved
- \$150 water & popcorn for movie night - Approved

Round Table

- Follow up with Wendy's husband for the box around the trees in the Kinder yard

Meeting adjourned:

8:39pm

Cynthia Allen

Executive Signature

February 11/2020

Date





Maple Ridge Budget 2019-2020 School Council Presentation January, 2020



Overview

1. School Budget
1. School Generated Funds
1. School Council Role

School Budget

Each year, the Ontario Ministry of Education allocates to each school board in the province a per pupil amount. This school year that amount is \$12, 246. The OCDSB has approximately 70,000 students so the total budget for the school board is over \$980 million. Remember, this funding covers everything at a school board level.

The school board then determines how to budget that ministry amount including the allocations to individual school.



School Budget con't.

For this school year, our total budget allocation is \$130,340 which is approximately \$250 per student. Close to \$76,000 of this total amount goes towards covering any employee absence. The rest, just over \$54,000, covers all other expenses including our learning resources, school supplies, photocopying, technology, PE and music equipment, special education needs, professional development.

Thank goodness for School Generated Funds!



School Generated Funds

School generated funds are those funds that are over and above the money allocated by the school board/ministry. Some sources for School Generated Funds include: School Council fundraisers; HST rebates; milk programs; school fundraisers (eg. popcorn sales); charitable donations; school photo rebates; OCENET funding; agenda rebates; Education Foundation donations and mirror netting.



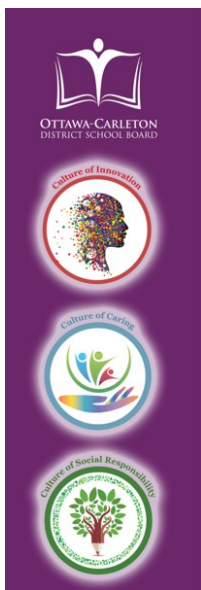
School Generated Funds con't

SGFunds are managed by the Principal and all funds must be spent directly on school-related activities for student and staff use. Examples of appropriate use of SGF may include: student assistance (supplement field trip costs); guest speakers; extra-curricular activities; prizes for students; resources that complement those funded by the government such as additional technology or audio-visual equipment; school yard improvements.



Role of the School Council

At Maple Ridge, the School Council maintains a separate bank account for funds raised (eg. pizza fundraiser). These funds may be used to cover school wishlist items brought forth by the principal and staff. The use of funds generated by the School Council fall under the same regulations as School Generated Funds in terms of spending - always on school-related activities and resources for the students.



Questions?



Appendix B

Maple Ridge - Parent Council Income Statement & Fund Reconciliation

| | | (Last meeting) | (Last year) |
|---|---------------|----------------|---------------|
| | Jan 6, 2020 | Nov 8, 2019 | June 30, 2019 |
| Income | | | |
| Lunch Programs | | | |
| Revenue | 12,824 | 12,824 | 26,750 |
| Expense | -7,308 | -7,281 | -17,120 |
| Total Lunch Programs | 5,516 | 5,543 | 9,630 |
| Family Fun Day | | | |
| Revenue | 0 | 0 | 4,742 |
| Expense | 0 | 0 | -4,448 |
| Total Family Fun Day | 0 | 0 | 294 |
| Movie Night | | | |
| Revenue | 0 | 0 | 1,325 |
| Expense | 0 | 0 | -330 |
| Total Movie Night | 0 | 0 | 995 |
| Other | | | |
| Grants | 500 | 0 | 2,470 |
| Other Revenue | 1,202 | 1,202 | 228 |
| Other Expense | -627 | -627 | 0 |
| Purdys Revenue | 0 | 0 | 1,635 |
| Purdys Expense | 0 | 0 | 0 |
| Total Other | 1,075 | 575 | 4,333 |
| Total Income | 6,592 | 6,118 | 15,252 |
| Expense | | | |
| Interest, bank charges | 17 | 11 | 33 |
| Miscellaneous | 373 | 373 | 197 |
| School - activities | 1,753 | -1,050 | 5,209 |
| School - books & equipment | 5,196 | 1,628 | 10,603 |
| School - greening | 0 | 0 | 226 |
| Total Expense | 7,339 | 962 | 16,268 |
| Net Income | -747 | 6,168 | -1,018 |
| Available funds, beginning of year | 10,078 | 10,078 | 11,094 |
| Available funds, end of year | 9,331 | 16,284 | 10,078 |
| Reconciliation | | | |
| Balance per bank | 17,113 | 30,734 | 21,379 |
| Balance per PayPal | 372 | 372 | 0 |
| Outstanding cheques | 0 | (28) | (57) |
| Outstanding deposits/receivables | 0 | 2,057 | 2,057 |
| Commitments | | | |
| Hot lunch | (1,285) | (4,050) | 0 |
| School equipment | (6,870) | (13,851) | (13,301) |
| Available funds, end of year | 9,331 | 16,284 | 10,078 |