



# MAPLE RIDGE ELEMENTARY SCHOOL

1000 Valin St, Orleans, ON K4A 4B5  
Phone (613) 834-1927 | Fax (613) 834-6625



OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD

Education  
Foundation  
of Ottawa



## Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

**November 12<sup>th</sup>, 2019**

**Attendees:** Cynthia Allen, Pamela Dossett, Jennifer Tracey, Crystall Matheson, Rhiana Lorimer, Marianne Harvey, Marc Laliberté, Amanda Hope, Rosita McLaughlin, Sebastien Jean-François, Wendy Lim, Brenda Beaudoin, Jessica Meating, Elitza Palazov, Lisa Briscoe, Barbara MacIntyre

**Regrets:** Heather Peppy, Michelle Snook

**Guest Speaker:** Keith Penny – School Council Trustee for Zone 8

**Meeting called to Order** – 6:34pm

Minutes Record by: Pamela Dossett

Introduction of guest speaker: Keith Penny, School Trustee for this school (former Maple Ridge Council Chair.)

**October meeting minutes** approved with minor amendment to list of attendees. Corrections to reflect Rhiana Lorimer, Crystall Matheson, Amanda Hope, Rosita McLaughlin were not present for October's meeting.

**Guest Speaker: Keith Penny**

*Ottawa-Carleton District School Board / Board of Trustees / Zone 8  
Former Parent Council Chair of Maple Ridge Parent Council.*

### **New Strategic Plan 2019-2023**

Recently Approved Strategic Plan has three distinct pillar themes. Below are the themes listed along with some Key Performance Indicators (KPIs) used to measure the change. See [Appendix A](#) for reference to the Strategic Plan 2019-2023

#### **1. Culture of Innovation**

- Graduation rate
- Annual certification rate
  - Education Quality and Accountability Office (EQAO) results
  - Achievement gaps
  - Parent, student, staff experience

## **2. Culture of Caring**

- School climate
- Employee engagement
- Student engagement
- Parent engagement

## **3. Culture of Social Responsibility**

- Social emotional skills
  - Leadership diversity
  - Disproportionality indices
  - Environmental stewardship
- Challenges to this plan will be to measure the success of the Plan. Measuring the success of the Plan through evidence-based data is expected to be a challenge as certain groups of students have unique trends,
  - Methods of how to gauge the student's wellbeing will be collected through the 2019 Student Survey which will take place between November 23, 2019 to December 13, 2019. (See [Appendix B](#) for a copy of the email that was circulated to parents). Kindergarten to grade 6 students will have the survey sent to their homes, and grade 7 & 8 students will have time to complete the survey during regular school hours.

### **Business Arising: Policy Changes**

The School Board is currently working on amendments towards 30+ Policies. Traditionally the schools set their own standards, however, schoolboards around the Province have decided to streamline Policies to avoid discriminatory differences. Some of the major Policies amended are concerning matters related to code of conduct, cell phone use, highlights cell phones, safe school, dress code. Etc. In October 2019, the Code of Conduct Policy was amended.

The Board would like to consult with parents on these subjects. There will be a consultation plan going out to school council in May 2020, looking forward to receiving feedback and soliciting comments.

### **Business Arising: Low Enrollment of the English Program**

The School Board is in the preliminary discussion stages to come up with strategies on how to deal with the risks and discrepancies associated with low-enrollment of students in the English programs at OCDSB. Trends indicate that 70% of parents choose for their children to be placed into the Early French Immersion (EFI) programs, which creates a very low ration for the English program enrollments. Educators are excellent at providing the same quality of program; however, there are challenges with different enrollments.

Although all schools in Ottawa have these similar challenges, Orleans and zone 8 have extremely high enrollments for EFI and the English program has been most affected in this zone. Although no decision has been made, the Board is currently considering all option:

- Limit French Immersion program, congregate English programs
- Limit the classes / programs being offered
- Reduce Early French Immersion program funding
- Application process for enrollment

Parents responded very passionately about this subject and expressed discontent with the idea. Strong points were made to reflect why Orleans (zone 8) having such high enrollment as we are a very bilingual community. Furthermore, bilingualism is of greater importance than perhaps some of the other cities in Ontario and/or throughout the country, especially since we are so close to Quebec. We live in Ottawa, French is required to be successful and it provides brighter futures for our children.

The English program has an underlying culture associated with it. Children and some parents perceive that the English program is for the students who “failed” being able to learn in the French program. Perhaps there is missing another key point, what supports could be put in place for those who struggle with their second language? There should be extra support for those kids who require additional support. Why should parents hire tutors?

Keith reassured everyone that this is in the preliminary discussion stages and encouraged ideas to be brought forward. The Council suggested that we need to inform parents that these changes are arising and discussed perhaps other methods of Parent Council communicating with the school community (eg. teleconference, Skype, webinar etc.). Sebastien Jean-Francois is savvy with technology and volunteered to bring some ideas to next meeting, January 2020.

Keith Penny reminded everyone that these discussions are in the very preliminary stages and reassured the Council that he will be working collaboratively with our group with regards to this subject.

### **Cuts to Funding for School Councils (October 2019)**

Until recently, the provincial government offered a maximum \$1000 Parent Reaching Out (PRO) annual grant to School Councils based on an application process. This money was intended to help with parent engagement. School boards will now decide how the money is spent, instead of councils applying to the ministry for funding. The ministry will also cap the amount that can be spent on refreshments, advertising, and administration at 10%.

They’ve also changed how the administration process works. Council’s used to apply to the province then they looked at the application and either approved it or not. What they have done is reduced the amount of money available and said that the school board is responsible for distributing the funds. Currently OCDSB does not have a process, they have been given appx \$40,000 to distribute to schools. Keith committed to keep Council updated on what the process will be for distribution to all 150 schools. Council asked how the government decided on \$40K for the OCDSB but that was not known. The Parent Involvement Committee (PIC) is going to work with the OCDSB to develop strategies to allocate the funds.

This Parent Council is very active when compared to other schools. For those other schools who have low ration of Parent Council members and volunteers and limited fundraising capacity, they may be affected. Keith agreed and added that some Councils wouldn’t even use the \$1000 provided and encouraged all who are interested to get involved with the PIC.



## **Principal's Report:** Marianne Harvey

### **Exercise Bike in Classrooms – Teacher Rep:** Jessica Meating

About a year ago Jessica met Jean François Proulx who is part of La Fondation Momentum Jeunesse (FDJ), whose mission is to get kids physically active. The foundation partnered with donors to purchase a bike for Maple Ridge. As a pilot project, the exercise bike has been in 5 different classrooms. So far, the teachers who have experienced the bike in their class have had great responses, although some have also found it to be somewhat distracting. The bike is also quite cumbersome and heavy to move.

The bike is used to help kids self-regulate, to get the energy out, and this in turn improves their concentration. How it works is when kids find themselves to be restless in class, they jump on the bike, pedal for a few minutes, then go back to their seat. This is a great alternative rather than leaving the classroom to release their energy.

Other schools in the area (Jean Sauve, French public for example) have a bike in each classroom. The bike cost anywhere between \$700-\$800. Jessica will provide ongoing updates if this is something Parent Council would like to possibly fund in the future.

### **Recent School Events**

- Anniversary week celebration was fantastic! Confirmation of financial expenses that School Council had committed to paying for: pancake breakfast, mascot, and legacy project. The evening VIP celebration was not paid for with Council funds. A decision has not been made on the legacy project yet.
- Parent interviews this Thursday evening, Nov. 14 and Friday Nov. 15 morning, Friday is a PD Day
- Remembrance Day ceremony, Monday, November 11 was moving lovely tribute

### **New Student Council**

Marc Laliberté is spear-heading a Students' Council with 2-3 students from each of grades 4-8 classes. There are currently about 30 students participating. Students have taken it over under Marc's leadership. Each class from grade 4-8 has taken on a younger class. They collaborate by asking them what's important to them. ie. What are some of the things that you would like to see at the school? (sewing club, overwhelming response to a games club.) Marc meets with the Student Council every Wednesday. Recently because students wanted a games club, they went to do an inventory of the board games at the school and found about 40 board games. They are currently looking at dividing the games into primary, junior, intermediate levels.

These students are looking to develop leadership in the school and increase involvement of the younger kids to join. This initiative is tied to SIPSA (School Improvement Plan for Student Achievement), student well-being, encouraging the quieter students to speak up, and looking at ways to empower them to use their voice.

Upcoming events that Student Council have requested are Spirit Day (Nov 22), PJ day

(school appropriate PJs), Hawaiian day (February) etc. Marc would like to invite the Student Council to come speak with Parent Council to provide feedback from the kids. School Council welcomes Student Council to attend anytime.

### **Organization for Economic Co-Operation and Development (OECD) Study**

The OECD is a highly regarded organization that has elected Maple Ridge to participate in a study on investigating the development of social and emotional skills of 10- and 15-year olds. The study will take place at the school on Wednesday November 20, 2019. There will be 60 students randomly chosen in grade 4, 5, 6, to take part in the survey. The research group will have two representatives conducting and implementing this study. Please see link on the Maple Ridge Elementary School website for more information. The OCDSB will receive the data and outcomes from the study.

### **Balancing Financials**

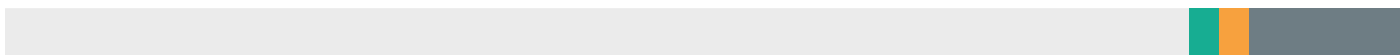
Office Administrator, Tanya Dumas, has been working hard on reconciling the financial records between School Council and the School. All receipts have been collated and recorded. There were some discrepancies in the past about different things that School Council had approved and/or the School itself had approved and had not paid for. A spreadsheet had been created to show these discrepancies (see [Appendix C](#)), below are the totals that were either approved by Council last year or require approval from School Council now:

- + \$92.44 cost for basket ball hoop, approved
- + \$52.82 cost for Razkids licences, approved
- - (\$414.00) Kindertoys was not spent
- + \$25.88 cost for grade metals and plaques, approved
- - (\$79.00) Science equipment was not spent
- - (\$34.00) Intermediate compact scales was not spent
- + \$161.22 cost for forest of reading, approved
- = \$734 Legacy breakfast not spent, on HOLD
- \$294.97 cost for kinders pennies, approved

Total spent that School Council over-paid:	\$622.35
Total amount that was not spent under-paid:	\$672.11
Difference:	\$55.67

Miss Marianne asked us to approve difference of **\$55.67, motion approved.**

- Canopy was purchased Summer of 2018 from bannerbuzz at a great deal. Wendy paid for the canopy, School Council paid Wendy back for the expense, the School was supposed to pay for the canopy. School Council offered to cover those costs, motion as put forward and approved.



- Commitment to improving financial process between School Council and the School were explored.

### **School Repair Updates**

Miss Marianne is having difficulties getting the Board to install the sound system in the gym, the wall in the gym, and the projector in the portable classroom. The first priority is the projector in the portable and she is waiting for an electrician to come and install it. Miss Marianne continues to follow up with the Board and recently received a response that there is a 3-month backorder on electricians. We cannot use volunteer electricians for liability purposes.

**Chair Report:** Cynthia Allen

**Parent Conference :** [https://ocdsb.ca/parent\\_services/parent\\_conference](https://ocdsb.ca/parent_services/parent_conference)

Parent Conference was held on November 9, 2019, Cynthia attended. There was also a School Council training component to the conference, it was well received. A highlight included that they no longer want the School Council to have a personal website, they prefer School Council having a link / tab on the main school website. Here School Council will have full control over the page to upload depository documents. The Board has committed to providing support to learn how to navigate through the webpage and for its maintenance. Other interesting highlights were:

- Information on how to leverage smart social media
- Parenting with happy siblings
- Emotional resilience (see link, presentations available)
- Promoted fundraiser called Tweekie Tuesday, being launched in February,
  - They will come and speak to the council to talk about all the fundraising good subject for January meeting, to explain more about what this money goes to

**Fundraising:** Wendy Lim

- Bowl-a-Thon, went well about 55 people who came, everyone had fun, Orleans Bowling were great. Wendy wondered do we want to do it again? Consensus was yes, kids had fun, maybe more notice next year and advertisement
- Purdy's ongoing, delivery should be about December 5, 2019. Cynthia advised that perhaps we can get together in December and School Council could help sort the orders. Perhaps have a shorter meeting in December.
- Family fun day looking at changing it from a pizza to a BBQ. Wendy has started contacting various places for process of meat and began general research. Keith shared some of his previous experiences and that they ended up needing more volunteers than they had, it didn't go very smoothly. Keep Fun Day talk until later.

**Treasure's Report:** Jennifer Tracey

Update will be provided once receipts are provided and reviewed for reconciling the financial records between School Council and the School. (see Principal's Report notes and [Appendix C](#) for more information).

#### Post Meeting Comment/Update

At November 12/2019 Council multiple financial decisions were voted on and approved. Council approved spending \$55.67. The following is a summary of what Council agreed to and how the total of \$55.67 was derived.

The canopy that was paid to Wendy Lim in error (it was originally to be paid for by the school), Council agreed to cover the cost in full for a total of \$556.89.

The \$1,500 raised at last year's movie night that was owed to Council but was deposited directly in the school's account, Council agreed to remove this item as the money was spent on the graduation events/school leaving ceremony which was the intent of the fundraiser. Note that none of the graduation expenses had come through Council either so it balances out.

The following items that were committed to previously had been **UNDER** spent by a total of **\$672.11** therefore this money got placed back into the available funds.

- Forest of Reading 2018 - \$120.84
- Jan Wish List – Kinder Toys - \$414.76
- Feb Wish List - Science Equipment - \$79.09
- May Wish List – Scales - \$56.12
- Mascot - \$1.32

The following items that were committed to previously had been **OVER** spent by a total of **\$622.35** therefore council agreed to cover these extra expenses.

- Basketball Hoops - \$88.12
- Kinder Shirts/Pinnies - \$294.27
- Raz Kids - \$52.86
- Plaques & Medals - \$25.88
- Forest of Reading 2019 - \$161.22

#### Wish List

##### **Approved**

- Family Science Evening facilitated through Scientists in School at a cost of \$1250. Feedback last year, was all very positive – run a marketplace style event again this year. Council received \$500 from the ministry through the Parent Involvement Funds (PINV) extra \$750 required to cover cost, next Spring 2020. **\$750 approved**
- Carole Diamond, music teacher requested items for the music program including Level 1 books that cost \$11.66 each for \$45 = \$524.70. She will need the Level 2 for grade 8's appx another \$500. Instruments – drum pads/ equipment, xylophone stands, triangles \$50, drum kit between \$400-\$700 – piano needs tuning. Miss Marianne has money in the school budget allocated for music, therefore she needs to check how much we still have. As a start, it would be helpful if school council could commit to

\$500 for music. We last bought music books 6-8 years ago. The books are in terrible condition. Around that time the board begin introducing a budget for the music class. Given \$1500 now. \$1200 – books, \$800 – drum kit

Miss Marianne will spend the funding in the School's budget. Motion put forward by Jennifer Tracey, seconded by Rosita McLaughlin **\$500 approved.**

- Kindergarten team looking to enhance the math for kids \$914 for what they are looking for. List of math related items for Kinders to support their math program related to data management and probability, to support the learning plan. Lisa Briscoe motioned, Elitza Palazov seconded. **\$914 approved.**

### **Discussion**

- Arts Express - Sketching on Tuesdays cap at 25, Broadway lights 11 registered in the program that we can put out there without burden, only a couple messages to parents. Start another session in January. Miss Marianne advised that feedback was received that some kids did not show up for the classes because they were forgetting. Now Tanya is announcing names, things are going well. Miss Marianne is OK with continuing with Arts Express and the Lego Guy in the new year.
- Mad Science, Professor Glen, afterschool program 5-10 week, take attendance email parents, experiments tailored to different age groups. Age range grade 1-8. It is worth looking into.
- Mrs. Dunn was speaking with a member of School Council and it came up that she had found a great deal on books. Mrs. Dunn had purchased about 100 books at \$0.50-\$2.00 / book. Perhaps School Council can consider supporting her in reimbursement for the books. Mrs. Dunn had proposed donating towards the school as library books. It was decided that Miss Marianne would speak with Mrs. Dunn to find out more information.
- Miss Marianne would like to see Leaps and Bounds Towards Math Understanding, developed by Dr. Marian Small. Program to provide bridging based on universal design for something every school is using. Teachers are looking into it for each grade for math at every level. Cynthia spoke about math kits in the library, Miss Marianne can find out from Michelle what's happening with them.

### **Round Table**

Kinder yard in need of repair (See [Appendix D](#)) safety issue.

- Hexagonal seating around 2-4 trees, Wendy had retrieved a quote for these at appx \$300/tree
- Miss Marianne suggested building a stronger pressure treated sandbox, so sand does not leak out and clog drains. Will need to purchase more sand in the Spring.
- Lumpy pavement and uneven ground can cause slips, trips, and falls



- Muddy playground causes children to get muddy and wet, extreme conditions
- Suggestion to unclog drain to get the water out; however, water is pooling in large potholes – perhaps fill potholes or regrading
- Discussed purchasing re-useable wet-suits for children
- Now snow is on the ground, winter is here cannot repair anything now ground is frozen
- Although the Board takes a long time before approving any large contracts for renovations / repairs, Miss Marianne committed to submitting the request as it is a safety concern.

**Meeting adjourned: 9:00pm**

*Cynthia Allen*

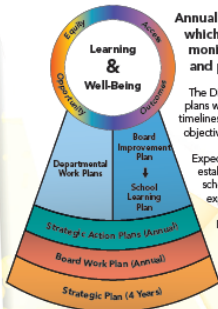
Executive Signature

*November 12/2019*

Date

## Moving Forward

The Strategic Plan sets a course for the next four (4) years.



Annually, the Board adopts a workplan which establishes key dates for monitoring fiduciary responsibilities and progress on strategic priorities.

The Director generates annual strategic action plans which lay out the key work, deliverables, timelines and anticipated progress on the strategic objectives.

Expectations for student achievement are established in the Board Improvement Plan and schools set their annual goals based on these expectations in the School Learning Plan.

Departmental work-plans are companion pieces to the Strategic Action Plan and are developed to reflect how departmental initiatives, programs and the operational activities will be directed by the Strategic Plan objectives.

## Monitoring Progress

Creating a Cycle of Accountability

We monitor progress in the classroom, at the school and District level, and in the Boardroom.

Some sample questions to guide our monitoring include:

- Is there evidence of these priorities in schools, classrooms, and workplaces?
- Is decision-making guided by the strategic priorities?
- Are we creating conditions to promote a change in culture?
- Do we see a disproportionate representation of students in programs, classrooms, and success/recognition activities?
- How does the data/ evidence inform our work?



## Key Performance Indicators (KPIs)

Key Performance Indicators are used to measure change.

The KPIs include a mix of current data sources as well as some new data sources. The District collects and reports on student achievement data. Our capacity to differentiate data by group will expand with the collection of identity-based data. The KPIs will be reported on annually in a series of reports — one report on each of the three strategic objectives and in the Annual Student Achievement Report. This data provides the strategic overview necessary to support the Board's accountability.

Key Performance Indicators

### Culture of Innovation

- Graduation Rate
- Annual Certification Rate
- EQAO Results
- Achievement Gaps
- Parent, Student, Staff Experience



### Culture of Caring



- School climate
- Employee engagement
- Student engagement
- Parent engagement

### Culture of Social Responsibility

- Social Emotional Skills
- Leadership Diversity
- Disproportionality Indices
- Environmental Stewardship



July 2010 Version 1.1



OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD

## Building Brighter Futures Together @OCDSB

2019 – 2023 STRATEGIC PLAN

*“Education must not simply teach work — it must teach life.”*  
— W.E.B. Du Bois



**OTTAWA-CARLETON DISTRICT SCHOOL BOARD** **Educating for Success — Inspiring Learning, Developing Well-Being and Building Social Responsibility**

Recognizing that learning, well-being and equity are the core of our work, our strategic plan is focused on building a culture that supports and engages students, staff and community. Our new plan has three key objectives —

to create a Culture of Innovation, a Culture of Caring, and a Culture of Social Responsibility. Each objective has one of three goals — one with a student focus, one with a staff focus and one with a system focus.

These goals are supported by strategies that will guide our work; outcomes that describe the change we want to happen; and key performance indicators that will help us to measure our progress.

### Culture of Innovation

We will build a learning community where innovation and inquiry drive learning.

**Goals**

- Champion high learning expectations for all students in all programs;
- Promote collaborative environments which foster innovation and creativity; and
- Modernize instruction and administrative processes.

#### Desired Outcomes:

- For Students**
- Improved student achievement;
  - Increased graduation success in all pathways;
  - Increased sense of relevance and motivation for students;
- For Staff**
- Increased capacity to support personalization of learning;
  - Increased leadership capacity; and
- For System**
- Improved business processes and efficiency.

#### Strategies:

- Establish targets for student achievement;
- Provide professional learning and tools to support quality instruction and collaboration;
- Create conditions to support creativity, innovation and evidence-based practice;
- Modernize learning and enhance student experience; and
- Optimize resources and technology to modernize business processes.

### Culture of Caring

We will advance equity and a sense of belonging to promote a safe and caring community.

**Goals**

- Prioritize the dignity and well-being of students in inclusive and caring classrooms;
- Champion and nurture a safe, caring and respectful workplace; and
- Build authentic engagement with and among our communities.

#### Desired Outcomes:

- For Students**
- Improved equity of access, opportunity and outcomes;
  - Improved student well-being;
  - Enhanced student safety;
- For Staff**
- Improved employee well-being;
  - Improved employee engagement;
- For System**
- Increased parent voice;
  - Increased community partnerships; and
  - More representative workforce.

#### Strategies:

- Build system capacity in equity and inclusive practice to support education, engagement and reconciliation with historically marginalized groups;
- Provide learning opportunities and resources to support student well-being;
- Foster conditions to improve workplace safety and employee well-being;
- Enhance communications and develop mechanisms to build employee engagement; and
- Build system capacity to support parent and family engagement at the classroom, school and district levels.

### Culture of Social Responsibility

We will strengthen our community through ethical leadership, equitable practice, and responsible stewardship.

**Goals**

- Remove barriers to equity of access, opportunity, and outcomes;
- Model responsive and ethical leadership and accountability; and
- Foster progressive stewardship of the environment, and human and financial resources.

#### Desired Outcomes:

- For Students**
- Improved social and emotional skills;
  - Increased student voice;
  - Improved student behaviour;
  - Reduced disproportionate representation;
- For Staff**
- Improved leadership capacity;
  - Improved employee engagement and recognition;
- For System**
- Improved decision-making;
  - Improved governance practices; and
  - Improved environmental practice and reduction in greenhouse gas emissions.

#### Strategies:

- Support and encourage the development of our Exit Outcomes and life skills in all students;
- Build leadership capacity and succession plans;
- Build system capacity in environmental stewardship, resource allocation and risk management; and
- Collect and use data to inform instructional practice, policy, and decision making.

## EXIT OUTCOMES — What we want for our graduates

### CHARACTERISTICS

- Goal-oriented
- Innovative/Creative
- Collaborative
- Globally Aware
- Resilient

### SKILLS

- Ethical Decision-makers
- Digitally Fluent
- Academically Diverse
- Effective Communicators
- Critical Thinkers

## The 2019 Student Survey

### PARENT INFORMATION LETTER

The Ottawa-Carleton District School Board (OCDSB) has a strong commitment to improving equity of access and opportunity for all students. We recognize the need for data to better understand our students and how they are being served.

The OCDSB will be conducting a student survey between **November 26th and December 13th, 2019**. The survey will collect data for all students from Kindergarten to Grade 12. The survey includes 2 types of questions:

- **Demographic** questions about things such as race, gender identity, ethnicity, language, and sexual orientation; and
- **Perceptual** questions about student's sense of safety, belonging, engagement, and wellbeing.

The survey is voluntary and confidential. The survey will be completed by parents of students in Kindergarten through Grade 6 (one survey per child). Students in grades 7-12 will complete the survey during class time. The survey will take about 20 minutes to complete. Participants will be sent an email with a direct link to the survey and will complete it electronically. A paper copy is available upon request.

Participation is voluntary. Parents of students in grades 7 to 12 who do NOT want their child to participate must complete and [submit this form](#) by **November 15, 2019**. Parents of students in K-6 who do NOT want to participate may just refrain from completing the survey.

The survey data will be used to identify trends which could help to answer questions about:

- **Achievement Gaps** – whether certain groups of students achieve at the same rate;
- **Suspension and Expulsion Rates** – whether certain groups of students are suspended or expelled at a higher rate;
- **Streaming** – whether certain groups of students are over or under-represented in particular programs or streams (e.g., academic versus applied courses; English with Core French versus Elementary French Immersion);
- **Sense of Belonging** - whether certain groups of students feel more engaged/disengaged at school;
- **Feeling Safe at School** – whether certain groups of students feel more or less safe at school.

More information about the survey is available in our Q&A document. If you have other questions or are looking for additional information please visit the [OCDSB website](#) and/or individual school websites or contact the Research Lead and OCDSB contact for this project - Sait Atas at [valuingvoices@ocdsb.ca](mailto:valuingvoices@ocdsb.ca) or at 613-596-8211 ext. 8571.

Thank you for your assistance as we undertake this important work.

Sincerely,

Your Principal

Appendix C – Financials

**Maple Ridge - Parent Council  
Income Statement & Fund Reconciliation**

	<u>Nov 9, 2019</u>	<u>(Last meeting) Oct 7, 2019</u>	<u>(Last year) June 30, 2019</u>
<b>Income</b>			
<b>Lunch Programs</b>			
Revenue	12,824	12,707	26,750
Expense	-7,281	-7,335	-17,120
<b>Total Lunch Programs</b>	<b>5,543</b>	<b>5,372</b>	<b>9,630</b>
<b>Family Fun Day</b>			
Revenue	0	0	4,742
Expense	0	0	-4,448
<b>Total Family Fun Day</b>	<b>0</b>	<b>0</b>	<b>294</b>
<b>Movie Night</b>			
Revenue	0	0	1,325
Expense	0	0	-330
<b>Total Movie Night</b>	<b>0</b>	<b>0</b>	<b>995</b>
<b>Other</b>			
Grants	0	0	2,470
Other Revenue	1,202	112	228
Other Expense	-827	0	0
Purdys Revenue	0	0	1,835
Purdys Expense	0	0	0
<b>Total Other</b>	<b>575</b>	<b>112</b>	<b>4,333</b>
<b>Total Income</b>	<b>6,118</b>	<b>5,484</b>	<b>15,252</b>
<b>Expense</b>			
Interest, bank charges	11	8	33
Miscellaneous	373	373	197
School - activities	-1,050	0	5,209
School - books & equipment	1,828	0	10,803
School - greening	0	0	228
<b>Total Expense</b>	<b>982</b>	<b>381</b>	<b>16,268</b>
<b>Net Income</b>	<b>5,156</b>	<b>5,103</b>	<b>-1,016</b>
<b>Available funds, beginning of year</b>	<b>10,078</b>	<b>10,078</b>	<b>11,094</b>
<b>Available funds, end of year</b>	<b>15,234</b>	<b>15,181</b>	<b>10,078</b>
 <b>Reconciliation</b>			
Balance per bank	30,734	21,176	21,379
Balance per PayPal	372	300	0
Outstanding cheques	(28)	(934)	(57)
Outstanding deposits/receivables	2,057	14,340	2,057
 <b>Commitments</b>			
Hot lunch	(4,050)	(6,400)	0
School equipment	(13,851)	(13,301)	(13,301)
<b>Available funds, end of year</b>	<b>15,234</b>	<b>15,181</b>	<b>10,078</b>

Appendix D – Kinder yard

