



MAPLE RIDGE ELEMENTARY SCHOOL

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OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Education
Foundation
of Ottawa



Maple Ridge Elementary School Parents Council

1000 Valin St, Orleans, ON K4A 4B5

October 8th 2019

Attendees: Cynthia Allen, Pamela Dossett, Jennifer Tracey, Barbara MacIntyre, Marianne Harvey, Marc Laliberté, Mara Belitzky, Lizabeth VanDaalen, Karen Lawton, Lisa Briscoe, Michelle Snook, Elitza Palazov, Jennifer Malek, Wendy Mak, Brenda Beaudoin, Sébastien Jean-François, Shannan Rioux, Nadia Al-Shaikhly.

Regrets: Tamara Johnson, Amanda Hope, Heather Peppy, Kristi LeBlanc, Rhiana Lorimer, Crystall Matheson, Rosita McLaughlin

Meeting called to Order – 6 35pm

Minutes Record by: Sébastien Jean-Francois

June Meeting minutes approved by MRES council

September 17th /2019 meeting minutes approved with minor amendment. Addition of Lisa Briscoe as a Member-at-Large

Principal's Report – (Marianne Harvey & staff)

Anniversary celebration- Due to the federal election on Monday, October 21st, the kick off assembly will be Friday, October 18th. Daily activities planned the week of October 21-25.

- Birthday Party theme
- Mascot unveiling –school wide assembly - Friday October 18th – Naming contest
- Mascot will attend the Maple Ridge Bowl-a-thon on Saturday, October 19th
- Throughout week there will be MR trivia questions (Will Henry, grade 5/6 teacher)
- Day in the life of a Maple Ridge Student (Video Movie)
- Cost Associated with Anniversary Celebration
 - Mascot Purchase approximately 550\$
 - Roof top photo of entire school community (staff & students) approximately 200\$
 - Legacy anniversary project (suggestions include Peace Poles, painted branches, Giant Pencils saved from the old school sign, time capsule)-Cost Pending

- Pancake Breakfast – Cost pending
- Faculty Evening Event – Ticket sales at \$6/ticket, \$1500 – But money not coming from school budget or council generated funds

Motion to give \$2000 for 20th Anniversary Celebration - **Approved**

Week of Planned Events to Commemorate 20th Anniversary:

- Monday- Oct 21th
 - Spirit Day
 - 90's Dress up
 - Photo Booth
- Tuesday -Oct 22
 - Family Pancake Breakfast 8-9am (With Family)– 10am (No Family)
 - Crazy Hair/Hat Day
- Wednesday- Oct 23th
 - What Maple Ridge means to you (Arts Day)
 - 1999-Dress up Day
- Thursday-Oct 24th
 - Fancy Pants Day – students encouraged to dress up
 - VIP Event – all former staff have been invited to a wine & cheese. 150 Anticipated, approximately 30 confirmed to date
- Friday- Oct 25th
 - Wear your Maple Ridge gear/clothing
 - 90's themed dance party

Student Achievements & Activities

- November 7 – Progress Reports go home
- November 14 & 15 – Parent teacher interviews
- Junior achievers
- Swim to survive (grade 3)
- Macskimming outdoor education centre (grade 7)
- Cross Country meet
- Gabrielle Vallée (New French immersion teacher that will be teaching grade 7's. She will be at MRES 0.25 and at Emily Carr PS 0.75)

Chair report – (Cynthia Allen)

- 2018/2019 Financial Review – Jennifer Tracey completed the review of Council activities for the 2018/19 academic year. No misappropriations, miscalculations or errors of a monetary nature were found. Jennifer has provided Council with a signed letter that the review was completed and Council practices were found to be acceptable.

- 2019/2020 Principal Profile – The principal profile is part of the ‘October Documentation’ that the school submits to the Board. This document is a short description of what parents at Maple Ridge would like to see in their principal. The document is on file with the OCDSB so that it can be consulted when choosing the next principal. Many edits have been made over the years. Council approved the proposed Principal Profile
- OCASC Meeting (No Update) –Next meeting Oct 17th
- Saturday-November 9th - Parent conference & School Council training day, Location: Longfields Davidson Heights Secondary School
- Registration is on-going
- <https://ocdsb.ca/cms/one.aspx?portalId=55478&pageId=2596065>
- Lego Program (Grade 1-2) (Grade 3-4)
 - Two Sessions of 4 weeks
 - Appendix 1
- Arts Express- offering two 8 week programs starting the week of October. 15
 - 25 kids Capacity
 - Sketching & Drawing – Wednesday’s morning recess
 - Broadway lights – Tuesday’s after school
 - Appendix 2.

Fundraising Update (Wendy Mak)

- Bowl A Thon- Saturday Oct 19th –Pre Register
- Possibility of combining a Pumpkin Carving Contest (Prize Free Entry)- Deadline Oct 16th To be confirmed
- Purdys Chocolatier campaign - Launched November 4 – Closing November 22. 25% profit on every sale. Delivery scheduled for Dec. 5
- Pizza lunches are on-going. Pizza crust made with white crust. Compliant with the PPM150 Food and Beverage policy since only served one day a week. (white flour allowed $\leq 20\%$ of time, *ie.* 1 day on 5)

Treasurer’s Report (Jennifer Tracey) – Financial summary Appendix 3.

- Three signing authorities on Council bank account – Jennifer Tracey, Crystall Matheson, Cynthia Allen
- Approximately 12,500\$ revenue for Pizza program term 1 (\$5100 profit)
- Purchased the QuickBooks program to maintain Council finances
- Refund 62\$ Home Hardware (Loyalty Program)
- Mabel’s Labels on going program
- Boston Pizza loyalty program
- Approximately \$15,000 Available funds

- \$13,000 committed funds - Going to work with Tanya Dumas to reconcile purchases for past two years.
- 2019/20 Expenses include \$6400 for purchase of term 1 pizza

Wish List

- Forest of Reading Book Club – both French and English books, Canadian first time authors.
 - 1,700\$ investment
 - Students from all levels read 5 books and then can cast a vote of favorite book. This program is throughout Canada. Students excited about reading and excited when the book they voted for wins! Maple Ridge has participated for several years. After the club is finished for that year, the books remain in the library. Go into the regular stacks.
 - All members of the reading club enjoy an ice cream party at end.
- Motion to approve \$1700 for Forest of Reading club – **Approved**

Round Table

Kinder yard in need of hexagonal seating around 2-4 trees. Council members and staff members are going to inquire with different places/companies for a quote.

Meeting adjourned: 8:15pm

Cynthia Allen

November 12/2019

Executive Signature

Date

Appendix 1.

Back by popular demand is Ian Dudley, the “LEGO guy”!

Ian is Ottawa’s leader in LEGO education, teaching engineering, mechanics and robotics using all kinds of LEGO, including Mindstorms EV3, NXT and Technic. Projects draw on Science, Technology and Math skills, to focus on Engineering principles. These courses enhance Technological Problem-Solving Skills and cover elements of the Structures and Mechanisms strand of the Ontario Science and Technology curriculum.

Subject: LEGO® Mechanical Engineering for Grades 1 & 2

Through hands-on projects and challenges, students will strengthen their LEGO building skills and learn to work effectively in a team of two. Students will learn about strong and stable structures, as well as gearing and drive systems. Mechanical projects may include vehicles, a paper ~~crinkler~~, and a battle top. Several projects will be brought to life with motors.

Class size: 12 students

Dates: Session 1 - Mondays 10:30-11:15, October 7 - November 4 (no class Thanksgiving)

Session 2 - Mondays 10:30-11:15, November 11 - December 2

Cost/session: \$48 (\$12 per class)

Subject: LEGO® Robotics & Engineering for Grades 3 & 4

Through hands-on projects and challenges, students will strengthen their LEGO building skills and learn to work effectively in a team of two. Each team will build a Mindstorms EV3 robot and control it with rotation, light and ultrasonic sensors. Students will use the LEGO EV3 programming app for tablet-based coding and they will perform mini challenges with their robots.

Class size: 12-14 students

Date: Thursdays 12:35 -1:20, October 3 - 31 (5 weeks)

Cost/session: \$60 (\$12 per class)

Subject: LEGO® Robotics & Engineering for Grades 5 & 6

Through hands-on projects and challenges, students will strengthen their LEGO building skills and learn to work effectively in a team of two. Each team will build a Mindstorms EV3 robot and control it with rotation, light and ultrasonic sensors. Students will use the LEGO EV3 programming app for tablet-based coding and they will perform mini challenges with their robots.

Class size: 12-14 students

Date: Thursdays 12:35 -1:20, November 7 - December 5 (5 weeks)

Cost/session: \$60 (\$12 per class)

COMING SOON!



Arts
Express™

Lunch Time &
After School Programs

WEDNESDAY - MORNING RECESS

(10:45-11:20)

8 WEEKS (Oct 16- Nov 27)

Cost is per student - \$135

Students will eat a snack together and then the fun starts!

**Sketching and
Drawing**

Grades 1 - 8

Students learn the basics of sketching and drawing, creating their own pieces of art with the use of different media, including pastel and pencil.

TUESDAY - AFTERSCHOOL

3:05-4:35pm (1.5h)

8 WEEKS (Oct 15-Nov 26)

Cost is per student \$140

Bring all of their belongings they would go home with. Assigned pick up locations

NEW

Broadway Lights

Grades 1 - 8

SING, DANCE, and ACT! This program focuses on learning a few songs from one Broadway Show with some light script and dancing. Working together in a positive and creative environment, you'll "wow" your family and friends with your terrific talents!

Appendix 3.

**Maple Ridge - Parent Council
Income Statement & Fund Reconciliation**

	Oct 7, 2019	(Last meeting) June 30, 2019	(Last year) June 30, 2019
Income			
Lunch Programs			
Revenue	12,707	26,750	26,750
Expense	-7,335	-17,120	-17,120
Total Lunch Programs	5,372	9,630	9,630
Family Fun Day			
Revenue	0	4,742	4,742
Expense	0	-4,448	-4,448
Total Family Fun Day	0	294	294
Movie Night			
Revenue	0	1,325	1,325
Expense	0	-330	-330
Total Movie Night	0	995	995
Other			
Grants	0	2,470	2,470
Other revenue	112	228	228
Purdy's revenue	0	1,635	1,635
Purdy's expense	0	0	0
Total Other	112	4,333	4,333
Total Income	5,484	15,252	15,252
Expense			
Interest, bank charges	8	33	33
Miscellaneous	373	197	197
School - activities	0	5,209	5,209
School - books & equipment	0	10,603	10,603
School - greening	0	226	226
Total Expense	381	16,268	16,268
Net Income	5,103	-1,016	-1,016
Available funds, beginning of year	10,078	11,094	11,094
Available funds, end of year	15,181	10,078	10,078
Reconciliation			
Balance per bank	21,176	21,379	21,379
Balance per PayPal	300	0	0
Outstanding cheques	(934)	(57)	(57)
Outstanding deposits/receivables	14,340	2,057	2,057
Commitments			
Hot lunch	(6,400)	0	0
School equipment	(13,301)	(13,301)	(13,301)
Available funds, end of year	15,181	10,078	10,078